

**CARLSTADT –EAST RUTHERFORD REGIONAL BOARD OF EDUCATION
EAST RUTHERFORD, NEW JERSEY 07073**

**REGULAR/ACTION SESSION
JANUARY 10, 2018
AGENDA**

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

SPECIAL ANNOUNCEMENT: These proceedings are being audio recorded.

CALL TO ORDER: 7:00 P.M. – Media Center

ROLL CALL:

Lawrence Bongiovanni	Zakaria Kandiel
Rebecca Cruz	Dennis Monks
Kevin Felten	Raymond Muszynski
Kathryn Fukushima	Bruce Young
	Robert Anderson

FLAG SALUTE AND OPENING STATEMENT:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Meetings Act the Carlstadt-East Rutherford Regional Board of Education has caused notice of this meeting by posting the date, time and location of said meeting by mailing notification to **The Record**, the Board's official newspaper.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted in the main office of the H.P. Becton Regional H.S. and on the Becton Regional High School website – www.bectonhs.org.

STUDENT OF THE MONTH PRESENTATION:

LUKE MAFFIA

REVIEW THE MINUTES OF THE FOLLOWING MEETINGS:

December 13, 2017	Regular Action Session
December 13, 2017	Executive Session

APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

December 13, 2017	Regular Action Session
December 13, 2017	Executive Session

Moved:

Second:

Approved:

ROLL CALL VOTE:

MEMBER					
Mr. Bongiovanni					
Ms. Cruz					
Mr. Felten					
Mrs. Fukushima					
Mr. Kandiel					
Mr. Monks					
Mr. Muszynski					
Mr. Young					
Mr. Anderson					

2. Approve the following resolution honoring the 2018 Educational Service Professional (ESP) of the Year:

Moved:

Second:

Approved:

BE IT RESOLVED

that the Carlstadt – East Rutherford Regional Board of Education wishes to honor outstanding contributions, services and dedication to deserving individuals; and

WHEREAS

the Carlstadt – East Rutherford Regional Board of Education recognizes these attributes in outstanding members of our teaching and educational staff; and

WHEREAS

the Carlstadt – East Rutherford Regional Board of Education recognizes that dedicated, top-quality teachers and educators are key to the success of Becton Regional High School’s excellent educational programs; and

***NOW THEREFORE
BE IT RESOLVED***

that the Carlstadt – East Rutherford Regional Board of Education commends, and congratulates

Marc Caprio

***BE IT FURTHER
RESOLVED***

on this 10th day of January 2018 the sincere appreciation of our students, staff, Board of Education and the communities of Carlstadt and East Rutherford be extended to Marc Caprio.

ROLL CALL VOTE:

MEMBER					
Mr. Bongiovanni					
Ms. Cruz					

Mr. Felten					
Mrs. Fukushima					
Mr. Kandiel					
Mr. Monks					
Mr. Muszynski					
Mr. Young					
Mr. Anderson					

MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS:

Moved:

Second:

Approved:

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR: Nicholas Annitti

REPORT OF THE SUPERINTENDENT: Louise Clarke

2017-2018 District Goals:

1. The Carlstadt-East Rutherford Regional Board of Education will explore the curricular options, including college partnerships, for the creation of multimedia studio.
2. The Carlstadt-East Rutherford Regional Board of Education will create a formal special education and guidance outreach program with the sending school districts in order to retain students within the regional high school district.
3. The district will create a strategic plan which will outline an effective and efficient organization and usage of resources and personnel.
4. The district will organize and implement a career day to help students explore educational and career paths.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Moved:

Second:

Approved:

Time:

In accordance with the Bylaws 0167-Public Participation in Board Meeting, any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, by policy it cannot respond to public discussion of personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, it is recommended that the matter should be referred to the Principal, Superintendent, or the Board of Education by letter.

Each statement made by a participant shall be limited to five (5) minutes. Any citizen wishing to be heard on non-agenda items may do so after new business. The hearing of citizens shall be limited to sixty minutes.

Moved:

Second:

Approved:

Time:

BUILDING, GROUNDS AND TRANSPORTATION: (Mr. Monks)

The Superintendent recommends that the Board approve the following:

Moved: _____ Second: _____ Approved: _____

B1. Approve the following use of facilities/buses:

Motion No.	Requested By:	Date (s):	Facilities/ Area/Bus	Event/Location	Fee	Certificate of Insurance
B1.1	Faust School, PTA, Audra Palsi	3/15/2018	Gym/Cafeteria	PBA vs Faculty Basketball Game 6 – 9 p.m.	Waived	On File

ROLL CALL VOTE:

MEMBER					
Mr. Bongiovanni					
Ms. Cruz					
Mr. Felten					
Mrs. Fukushima					
Mr. Kandiel					
Mr. Monks					
Mr. Muszynski					
Mr. Young					
Mr. Anderson					

PERSONNEL: (Mr. Felten)

The Superintendent recommends that the Board approve the following:

Moved: _____ Second: _____ Approved: _____

P1. Retirement:

Be it resolved, that the Board of Education accepts with regret the notice of retirement of **Richard Vassi** and expresses its deep appreciation for his dedicated years of service to the Carlstadt-East Rutherford Regional School District and its sincere wishes for good health and happiness in his retirement.

P2 Rescind Appointment of Supplemental Position, Resolution P.9, October 18, 2017 Agenda:

Motion No.	Name	Action	Position	Stipend	Term Date
P9.1	Victoria DeSantis	Approve	Cat's Eye View Public Relations Supplemental Stipend	Newspaper Advisor Stipend \$ 3,444 Supplemental Stipend \$ 1,500 Total Newspaper Advisor Stipend \$4,944	2017-2018 School Year

P3. Approve Supplemental Stipend:

Motion No.	Name	Action	Position	Stipend	Term Date
P3.1	Victoria DeSantis	Approve	Cat's Eye View Public Relations Supplemental Stipend	Supplemental Stipend \$ 1,500	2017-2018 School Year

P4. Appointment of Leave Replacement Certificated Staff:

Motion No.	Name	Action	Position	Degree/ Step	Salary	Employment Period	Discussion
P4.1	Jong Kim	Approve	Math Teacher (Leave Replacement)	BA Step 1	\$48,092 (prorated)	On or about 02/09/2018 - 6/20/2018	Pending fingerprint approval

P5. Conferences:

Motion No.	Conference Title	Staff	Date	Location/ Sponsored By	Cost/Discussion
P5.1	FLENJ-Annual Conference: Integrating Art & Games into World Language	Debbie Sanchez	04/13/2018	APA Hotel Iselin, NJ	A registration fee of \$110.00 is requested of the Board. One substitute will be needed at the cost of \$122.40
P5.2	2018 Leadership Task Force: Future Ready Schools	Dario Sforza, Ed.D.	1/16/2018	New Jersey School Boards Association Trenton, NJ	There is no cost to the Board.

P6. Sensitivity Training:

Be it resolved, that the Carlstadt-East Rutherford Regional Board of Education has discussed and have concluded that the District would benefit by a sensitivity training program for all staff members, and

Be it resolved, that the Administration will schedule the training and record all staff members' participation in this training,

Now therefore be it resolved, that the Board of Education enter into an agreement with Terry L. Freeman, Jackson/Lewis, to facilitate the sensitivity training program for all staff members on January 26, 2018, and

Be it further resolved, that the Board authorize the Superintendent to sign the Confirmation and Engagement Agreement for a fee of \$2,400 plus expenses (mileage, etc.). This rate includes training, preparation and travel time.

P7. Resignation of Athletic Coaches:

P7.1 Accept the resignation of Robert Anfang as the Boys Tennis Coach for the 2017-2018 school year.

P7.2 Accept the resignation of Patrick Walsh as the Head Boys Track Coach for the 2017-2018 school year.

Roll Call:

MEMBER					
Mr. Bongiovanni					
Ms. Cruz					
Mr. Felten					
Mrs. Fukushima					
Mr. Kandiel					
Mr. Monks					
Mr. Muszynski					
Mr. Young					
Mr. Anderson					

EDUCATION: (Ms. Fukushima)

The Superintendent recommends that the Board approve the following:

Moved:

Second:

Approved:

E1. Acceptance of Monthly Anti-Bullying Report:

The Monthly Harassment, Intimidation & Bullying Report- In accordance with Policy 5512. Report is on file in the Board of Education office.

Henry P. Becton Regional High School	Number of Alleged Incidents	Number of Verified Incidents
December 31, 2017	0	0

E2. Revision of the 2017-2018 school calendar:

Be it resolved, that the Board approve the revised 2017-2018 school calendar reflecting 182 school days as opposed to the 183 school days previously indicated. Attachment #1

E3. Amend 2017-2018 school calendar:

Be it resolved, that the Board approve amending the school calendar changing Friday, January 26, 2018 from a full to a half-day session to accommodate the sensitivity training program being held for all staff members.

E4. Field Trips

Motion No.	Name	Date	Destination	Explanation	Cost
E4.1	Debbie Sanchez + (1) chaperone	03/20/2018	Repertorio Espanol New York City	Approximately (28) World Language students will see a live performance of En el Tempo de Las Maniposas. After the performance they will stop for lunch at Taqueria Los Gueros Restaurant in East Rutherford.	Transportation is requested of the Board. One substitute will be needed at the cost of \$122.40.
E4.2	Michele Klamerus	1/26/2018	Faust Middle School East Rutherford	Approximately (40) Peer Leadership student's will discuss, with 8 th grade students, transitioning into high school and answering concerns students may have.	Transportation is requested of the Board.
E4.3	Victoria DeSantis	3/09/2018	The Morgan Library & Museum NYC	Approximately (6) English 11 Honors students will tour the museum to expose them to fine art and literature.	Two substitutes will be needed at the cost of \$122.40. Transportation is requested of the Board.
E4.4	Victoria DeSantis + 1 chaperone	5/11/2018	Good Morning America NYC	Approximately (20) Journalism students will see a live Good Morning America performance to expose journalism students to broadcast journalism.	Two substitutes will be needed at the cost of \$122.40 each (\$244.80). Transportation is requested of the Board.

ROLL CALL VOTE:

MEMBER					
Mr. Bongiovanni					
Ms. Cruz					
Mr. Felten					
Mrs. Fukushima					
Mr. Kandiel					
Mr. Monks					
Mr. Muszynski					
Mr. Young					
Mr. Anderson					

**COMMUNITY AFFAIRS/PUBLIC RELATIONS/
ATHLETICS/CO-CURRICULAR ACTIVITIES: (Mr. Muszynski)**

The Superintendent recommends that the Board approve the following:

C1. Approve the following Fundraisers:

Moved:

Second:

Approved:

Motion No.	Advisor	Date	Sport/Activity	Explanation of Fundraising Event	Discussion
C1.1	Jessica O'Driscoll	02/07/2018	Junior Class	Jersey Mike's fundraiser. 20% of profits will be donated back to the school for anyone that eats at Jersey Mikes on February 7, 2018.	Proceeds will be deposited into the student activity fund and used to offset the cost of prom bids.
C1.2	Robert Anfang	2/16/2018	Freshman Class	Hat Day. Students pay \$2.00 to wear a hat to school.	Proceeds will be deposited into the student activity account to be used for Freshman Class activities.
C1.3	Robert Anfang	2/1, 2/2, 2/8, 2/9, 2/15, 2/16/2018	Freshman Class	Bake Sale – The Freshman Class will sell baked goods after school from 2:45-3:00.	Proceeds will be deposited into the student activity account to be used for Freshman Class activities.

ROLL CALL VOTE:

MEMBER					
Mr. Bongiovanni					
Ms. Cruz					
Mr. Felten					
Mrs. Fukushima					
Mr. Kandiel					
Mr. Monks					
Mr. Muszynski					
Mr. Young					
Mr. Anderson					

POLICY and LEGISLATION: (Ms. Fukushima)

The Superintendent recommends that the Board approve the following:

Moved:

Second:

Approved:

PO1. Approve and adopt the following Policies and Regulations on second reading:

P1511	Board of Education Website Accessibility	New/Suggested
P2700	Services to Nonpublic School Students	Mandated/Revised
P/R3160	Physical Examination (Teaching Staff)	Mandated/Revised
P3282	Use of Social Networking Sites (Teachers)	New
P/R4160	Physical Examination (Support Staff)	
P4282	Use of Social Networking Sites (Support Staff)	New
P5514	Student Use of Vehicles on School Grounds	Revised
P&R7100	Long-Range Facilities Planning	Mandated/Revised
P&R7101	Educational Adequacy of Capital Projects	Revised
P7102	Site Selection and Acquisition	Revised
R7102	Site Selection and Acquisition	New
P7130	School Closing	Revised
P7300	Disposition of Property	Revised
R7300.1	Disposition of Instructional Property	Abolished
R7300.2	Disposition of Land	Revised
R7300.3	Disposition of Personal Property	Revised
R7300.4	Disposition of Federal Property	Revised
P7481	Unmanned Aircraft Systems (UAS also known as Drones)	New/Recommended

PO2. Designation of School Safety Specialist:

Moved:

Second:

Approved:

Whereas, the (P.L. 2017c. 162) requires the Superintendent in each school district to designate an administrator as the School Safety Specialist for the district who holds an administrative certificate, per N.J.A.C. 6A:9-2.1) as the School Safety Specialist by January 17, 2018; and

Whereas, the School Safety Specialist responsibilities include supervising and providing oversight for all school safety and security personnel; ensuring safety and security policies and procedures are in compliance with state laws and regulation; and providing the necessary training and resources to school district staff in matters relating to school safety and security; and

Whereas, the School Safety Specialist will also serve as the district's liaison with local law enforcement, as well as national, state and community agencies and organizations, in matters of school safety and security;

Now therefore be it resolved, that the Superintendent designates Dr. Dario Sforza, Principal, to serve as the District's School Safety Specialist; and

Be it further resolved, that the Board approve and authorize Dr. Sforza to attend the newly created NJDOE's School Safety Specialist Academy training to be held near the end of the 2017-2018 school year.

ROLL CALL VOTE:

MEMBER					
Mr. Bongiovanni					
Ms. Cruz					
Mr. Felten					
Mrs. Fukushima					
Mr. Kandiel					
Mr. Monks					
Mr. Muszynski					
Mr. Young					
Mr. Anderson					

FINANCE RESOLUTIONS: (Mr. Bongiovanni)

The Superintendent recommends that the Board approve the following:

Moved:

Second:

Approved:

F1. Approve the request for a waiver for the SEMI Program:

Whereas, NJAC 6A-23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for 2018-2019, and

Whereas, the Carlstadt-East Rutherford Regional Board desires to apply for this waiver due to the fact that it projects having fewer than 25 students Medicaid eligible classified students,

Now, Therefore Be It Resolved, that the Carlstadt-East Rutherford Regional Board of Education hereby concurs with the actions of the Superintendent in submitting to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements under NJAC 6A:23A-5.3 for the 2018-2019 school year.

F2. Approve the renewal of the agreement with Educational Data Services for bid administration of various trade work supplies and technical services for the period January 1, 2018 through December 31, 2018.

F3. Approve transfers:

Concur with the actions of the Superintendent in making the following transfers dated **November 30, 2017** totaling **\$90,544.77** Attachment #2

F4. Pursuant to N.J.A.C. 6A:23A-2.11(c) certifies and accepts that as of November 30, 2017 after review of the appropriate sections of the monthly financial reports of Nicholas Annitti, School Business Administrator/Board Secretary, and the Treasurer of School Monies Report, to the best of our knowledge

no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations.

F5. Approve the **Treasurer of School Monies Report** and the **Secretary's Report** for the month ending **November 30, 2017** which are in agreement and on file in the Board of Education Office.

F6. Approve the Bills Lists:

F6.1 Manual Bills list for December 20, 2017:

Fund 20 Expense **\$ 9,811.01**

F62. Bill List as of January 10, 2018 totaling \$1,287,781.54 as before you:

General Current Expense	\$1,099,362.39
Construction Fund 30	\$ 137,329.90
Cafeteria Account Fund 60	<u>\$ 51,089.25</u>
 Total	 \$1,287,781.54

ROLL CALL VOTE:

MEMBER					
Mr. Bongiovanni					
Ms. Cruz					
Mr. Felten					
Mrs. Fukushima					
Mr. Kandiel					
Mr. Monks					
Mr. Muszynski					
Mr. Young					
Mr. Anderson					

COMMITTEE REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

