

**CARLSTADT –EAST RUTHERFORD REGIONAL BOARD OF EDUCATION
EAST RUTHERFORD, NEW JERSEY 07073**

**REGULAR ACTION SESSION
July 12, 2017**

AGENDA

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER: 7:00 p.m. – Board of Education Conference Room

ROLL CALL:

Robert Anderson	Brenda Kaneaster
Tina Cavallo	Fred Meo
Kevin Felten	Dennis Monks
Kathryn Fukushima	Raymond Muszynski
	Lawrence Bongiovanni

FLAG SALUTE AND OPENING STATEMENT:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Meetings Act the Carlstadt-East Rutherford Regional Board of Education has caused notice of this meeting by posting the date, time and location of said meeting by mailing notification to **The Record**, the Board’s official newspaper.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted in the main office of the H.P. Becton Regional H.S. and on the Becton Regional High School website – www.bectonhs.org.

REVIEW OF THE MINUTES OF THE FOLLOWING MEETINGS:

June 12, 2017	Special
June 12, 2017	Executive
June 14, 2017	Regular
June 14, 2017	Executive
June 27, 2017	Special
June 27, 2017	Executive

MOTION TO APPROVE THE FOLLOWING MINUTES:

Moved:	Second:	Approved:
June 12, 2017	Special	
June 12, 2017	Executive	
June 14, 2017	Regular	
June 14, 2017	Executive	
June 27, 2017	Special	
June 27, 2017	Executive	

Whereas, the benefits of this project have greatly enhanced the educational environment of the Henry P. Becton Regional High School;

Whereas, the project encompassed the dedication and expertise of many individuals who worked endlessly to bring this project to completion;

Now, therefore be it resolved, that the Carlstadt-East Rutherford Regional Board of Education on this date of July 12, 2017 publicly thanks and extends their gratitude to all parties that worked diligently on this project; especially David Mortimer, Consultant, who navigated the commitment of funds from the NY/NJ Port Authority and the Department of Education School Development Authority; Zaheer Jaffrey, Program Manager, School Sound Proofing Program, NY/NJ Port Authority, for his outstanding professional assistance; Catherine Nigro, Senior Engineer of Construction, NY/NJ Port Authority, and Thomas Felix, Program Manager, Regional Airport Program, NY/NJ Port Authority for their guidance and support throughout this extraordinary project;

Be it further resolved, that Carlstadt-East Rutherford Regional Board of Education also commends and thanks Nicholas Annitti, Business Administrator, for his tenacity in guiding the project, Phil Caputo, Supervisor of Building, Grounds, Transportation, for his expertise and organization, the staff and especially the custodial staff for their patience and cooperation throughout this project.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson					
Mrs. Cavallo					
Mr. Felten					
Ms. Fukushima					
Mrs. Kaneaster					
Mr. Meo					
Mr. Monks					
Mr. Muszynski					
Mr. Bongiovanni					

B2. Approve the following special transportation request:

Be it resolved, that the Board approve for the 2017-2018 school year the one-way transportation request for Student ID # 05015359, a senior participating in the Career Exploration Internship Program, to his internship location, Oradell Animal Hospital, 580 Winters Ave., Paramus. The student is responsible for his transportation home.

Special Note:

This request does not require any extra transportation costs. The district bus travel at this time of day transporting shared-time students to Bergen County Technical H.S. for the afternoon session.

B3. Approve the following transportation agreements for the 2017-2018 school year.

- B3.1 Joint Transportation Agreement with the **Carlstadt Board of Education** to provide student transportation for the 2017-2018 school year on scheduled school days to and from the Carlstadt Public School generating revenue in the amount of \$31,000.
- B3.2 Joint Transportation Agreement with the **Carlstadt Board of Education** to provide student extended school year transportation to and from the student's homes to the Carlstadt Public School commencing on July 6, 2017 and ending on July 28, 2017 generating revenue in the amount of \$1,500.00.
- B3.3 Joint Transportation Agreement with the **Wood Ridge Board of Education** to transport 52 students to the following locations for the 2017-2018 school year at a yearly rate of \$1,600.00 per student generating revenue in the amount of \$83,200.

No. of Students	Location	Total Receivable
11	Academies, Hackensack	\$ 17,600.00
23	Technical H.S., Paramus	\$ 36,800.00
18	Bergen County Campus, Teterboro	\$ 28,800.00
52	TOTALS	\$ 83,200.00

- B3.4 **Parental Transportation Agreement** with parent RH to transport (child) student on a daily basis to High Point School, Union Ave., Lodi for the period September 1, 2017 through June 30, 2018. Reimbursement is not to exceed \$400.00 per month for a total cost of \$4,000.00. Attendance records are required for proof of parent reimbursement.
- B3.5 **Parental Transportation Agreement** with parent EW to transport (child) student on a daily basis to New Bridges H.S., 296 E. Ridgewood Ave., Paramus for the period September 1, 2017 through July 30, 2018 (Extended School Year). Reimbursement is not to exceed \$825.00 per month for a total cost of \$9,075.00. Attendance records are required for proof of parent reimbursement.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson					
Mrs. Cavallo					
Mr. Felten					
Ms. Fukushima					
Mrs. Kaneaster					
Mr. Meo					
Mr. Monks					
Mr. Muszynski					
Mr. Bongiovanni					

PERSONNEL: (Mr. Felten)

The Superintendent recommends the Board approve the following:

Moved:

Second:

Approved:

P1. Summer Curriculum Revisions:

	CAREER & TECHNOLOGY EDUCATION	Course/Curriculum	Year	Total Hours	Rate of Pay Per Hour	Total
P1.1	Gina Annitti	Intro to Business	2017	3	\$38.70	\$116.10
	HISTORY					
P1.2	Angela Gonzo	Modern History	2017	3	\$38.70	\$116.10
	ITALIAN					
P1.3	Angela Gonzo	Italian 4	2017	3	\$38.70	\$116.10

P2. Conferences:

Motion No.	Conference Title	Staff	Date	Location/ Sponsored By	Cost/Discussion
P2.1	Regional Training Sessions for Certification & Professional Development	Vincenza Faivre	7/20/2017	Morris County Public Safety Training Academy Morris Plains, NJ	There is no registration fee. Travel reimbursement in the amount of \$9.26 is requested of the Board (29.9 miles @ \$.31)
P2.2	Basic Life Support for Healthcare Providers CPR	Linda Dumansky	9/20/2017	Clara Maass Medical Center Belleville, NJ	A registration fee of \$90.00 is requested of the Board. One substitute will be needed at the cost of \$364.00.

P3. Summer Home Instruction

Motion No.	Staff	Date	Hours	Rate of Pay	Cost/Discussion
P3.1	Marissa Signorella	7/5/2017-7/25/2017	2 hours per day/5 days per week/18 days/36 hours	Home Instruction Rate of \$38.70	Carlstadt school teacher to tutor student (MS) over the summer. Total cost not to exceed \$1,393.20

P4. AP Summer Training

Motion No.	Staff Member	Course		Total Hours	Rate of Pay Per Hour	Total
P4.1	Jason Jasinski	Rutgers University College Board Endorsed AP Summer Institute "Statistics"	7/17/2017- 7/20/2017	32	\$38.70	Total cost not to exceed \$2,377.93 + tolls (\$1,238.40 salary) (Tuition \$1,050) (Mileage. \$89.53 (72.2 miles) + tolls)

P5. Appointment of Certificated Staff:

Motion No.	Name	Action	Position	Degree/ Step	Salary	Employment Period	Discussion
P5.1	Fadia Termanini	Approve	Special Ed/Math Teacher	BA+15 Step 6	\$61,205	9/01/2017 - 6/30/2018	Pending fingerprint approval
P5.2	Mark Fontana	Approve	Physical Education Teacher	BA Step 2	\$25,075 (.5 FTE)	9/01/2017 - 6/30/2018	Pending fingerprint approval

P6. Resignations:

P6.1 Be it resolved, that the Board accept the resignation of Zachary A. Dahmen, summer worker, effective July 10, 2017.

P6.2 Be it resolved, that the Board accept the resignation of James Maher, Boys-Basketball-1st Assistant Coach effective July 1, 2017.

P7. Approve the employment of the following summer worker:

Motion No.	Name	Start/End Date	Salary
P7.1	Guiseppe Dato	July 10, 2017-August 25, 2018	\$10.00 per hour/ 35 hours per week

P8. Appointment of Athletic Coaches 2017-2018:

Motion No.	Name	Action	Position	Stipend	Term Date	Discussion
P8.1	Tahri Marshall	Approve	Boys-Basketball-1 st Asst.	\$5,687	07/01/2017-06/30/2018	Fingerprint approval on file
P8.2	Mark Fontana	Approve	Wrestling-1 st Assistant	\$5,528	07/01/2017-06/30/2018	Pending fingerprint approval

P9. Approve restoring increment:

Be it resolved, that the Board of Education hereby restores Employee No. 4002 to Step 16, MA+30 on the 2017-2018 salary guide, at a salary of \$116,264. The employee shall receive retroactive payment of \$750. This amount reflects the amount of retroactive payment due to employees who were on Step 14 of the MA+30 in the 2014-2015 school year, less \$750., which reflects the withholding of the employee's increment from the 2013-2014 school year to the 2014-2015 school year.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson					
Mrs. Cavallo					
Mr. Felten					
Ms. Fukushima					
Mrs. Kaneaster					
Mr. Meo					
Mr. Monks					
Mr. Muszynski					
Mr. Bongiovanni					

EDUCATION: (Mrs. Kaneaster)

The Superintendent recommends that the Board approve the following:

Moved:

Second:

Approved:

E1. Acceptance of Monthly Anti-Bullying Report:

The monthly Harassment, Intimidation & Bullying Report in accordance with Policy 5512.

Henry P. Becton Regional High School	Number of Alleged Incidents	Number of Verified Incidents
June 30, 2017	0	0

E2. Approve the enrollment of the Henry P. Becton Regional H.S. as a member the **New Jersey State Interscholastic Athletic Association for the 2017-2018 school year as follows:**

RESOLUTION No: 241-16-17

Membership – New Jersey State Interscholastic Athletic Association

The Carlstadt – East Rutherford Regional Board of Education, County of Bergen, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Henry P. Becton Regional High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by NJSIAA. This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. *Pursuant to N.J.S.A. 18A: 11-3 in adopting this resolution, the Board of Education adopts and agrees to be governed by, the Constitution Bylaws and Rules and Regulations of the NJSIAA.*

RESOLUTION 253-17-18

WHEREAS, on June 28, 2016, Resolution 240-16-17 was adopted authorizing the Carlstadt-East Rutherford Regional Board of Education to enter into a Shared Services Agreement with Bergen County Special Services School District for the period September 1, 2016 to June 30, 2017, and

WHEREAS, both parties desire to enter into a renewal agreement for the period September 1, 2017 to June 30, 2018 to continue to provide greater inclusion programs and mainstreaming opportunities for students who would otherwise be assigned to out-of-district educational placements as a result of intensive special education needs, and

WHEREAS, both parties agree that the maximum number of students may be enrolled in the Program during any term of said Agreement shall be up to twelve (12) students with disabilities within a highly specialized special education self-contained classroom, and

WHEREAS, the program shall be staffed with (1) full-time Teacher of the handicapped; one (1) part-time Assistive Technology Specialist on an “as need” basis; one (1) part time Principal/Supervisor; one (1) part time Speech Therapist; one (1) part time CST Social Worker; and one (1) part time Job Coach, and

WHEREAS, the Carlstadt-East Rutherford Regional Board of Education shall pay BCSS the sum of \$314,848 for the services in accordance with the Agreement for the 2017-2018 school year term.

WHEREAS, a payment shall be made to BCSS in ten (10) equal monthly installments commencing September 1, 2017 and continuing on the first of each month, up to and including June 2018.

NOW THEREFORE BE IT RESOLVED THAT THE Board authorize the President and the Business Administrator/Board Secretary to execute the addendum to the Shared Service Agreement between the Bergen County Special Services School District, beginning September 1, 2017 to June 30, 2018, pursuant to the Terms set forth in the attached agreement.

BE IT FURTHER RESOLVED, that said agreement shall be subject to Board Attorney review.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson					
Mrs. Cavallo					
Mr. Felten					
Ms. Fukushima					
Mrs. Kaneaster					
Mr. Meo					
Mr. Monks					
Mr. Muszynski					
Mr. Bongiovanni					

F3. Approve the following placement, tuition totaling \$6,440.00 and transportation for 2017 summer extended school year program.

Student ID	Placement	Tuition	Date	Transportation
1847939744	South Bergen Jointure	\$3,220.00	07/06/17-07/28/17	South Bergen Jointure
6030917944	South Bergen Jointure	\$3,220.00	07/06/17-07/28/17	South Bergen Jointure
TOTAL		\$6,440.00		

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson					
Mrs. Cavallo					
Mr. Felten					
Ms. Fukushima					
Mrs. Kaneaster					
Mr. Meo					
Mr. Monks					
Mr. Muszynski					
Mr. Bongiovanni					

- F4. Approve the following transportation services for the following special needs students attending 2017 summer extended school year program. Transportation is provided by South Bergen Jointure.**

<u>Student ID</u>	<u>School</u>
6239351826	River Dell High School, River Edge
3299778161	Springboard, Paramus
5049865202	Sage School, Rochelle Park
5281058100	Horizon High School, Livingston
8893755243	Springboard, Paramus
1932058955	Ridgefield Memorial H. S., Ridgefield
2166199625	Life Skills Transition Center, Wood-Ridge
1079124691	Felician School, Lodi
9713167723	Ridgefield Memorial H.S., Ridgefield
1606051902	Academy 360 Upper School, Livingston
4164612256	Windsor Prep High School, Paramus
5281058100	River Dell High School, River Edge

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson					
Mrs. Cavallo					
Mr. Felten					
Ms. Fukushima					
Mrs. Kaneaster					
Mr. Meo					
Mr. Monks					
Mr. Muszynski					
Mr. Bongiovanni					

- F5. Pursuant to N.J.A.C. 6A:23A-2.11(c) certifies and accepts that as of **May 31, 2017** after review of the appropriate sections of the monthly financial reports of Nicholas Anmitti, School Business Administrator/Board Secretary, and the Treasurer of School Monies Report, to the best of our**

knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations.

Moved:

Second:

Approved:

ROLL CALL:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson					
Mrs. Cavallo					
Mr. Felten					
Ms. Fukushima					
Mrs. Kaneaster					
Mr. Meo					
Mr. Monks					
Mr. Muszynski					
Mr. Bongiovanni					

- F6.** Approve the **Treasurer of School Monies Report** and the **Secretary's Report** for the month ending **May 31, 2017** that are in agreement and on file in the Board of Education Office.

Moved:

Second:

Approved:

ROLL CALL:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson					
Mrs. Cavallo					
Mr. Felten					
Ms. Fukushima					
Mrs. Kaneaster					
Mr. Meo					
Mr. Monks					
Mr. Muszynski					
Mr. Bongiovanni					

- F7.** Approve the following resolution renewing insurance coverage:

Moved:

Second:

Approved:

RESOLUTION 254- 17-18

A RESOLUTION RENEWING THE GROUP STUDENT ACCIDENT POLICY COVERAING ALL STUDENTS AND ATHLETES WITH BMI Benefits, LLC

WHEREAS, the Carlstadt-East Rutherford Regional Board of Education, (hereinafter referred to as the District), provides a Group Student Accident Policy covering all students and athletes for accidental injury or illness while on school property and/or participating in a school sponsored practice or exhibition of a covered sport; and

WHEREAS, the District's Risk Management Consultant, as a matter of due diligence, negotiated a renewal with National Union Fire Insurance Company through AIG, as well as researched the marketplace for alternative coverage options for comparison and consideration by the District; and

WHEREAS, after developing a due diligence report on the outcome of the marketing effort as well as the final negotiated renewal, it was determined that despite several coverage variances, the Proposal by XL / Catlin & US Fire Insurance Company provided comparable coverage with a notable savings to the District, as illustrated by the spreadsheet analysis prepared by the District's Risk Management Consultant and annexed hereto.

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees of the Carlstadt-East Rutherford Regional Board of Education, County of Bergen, State of New Jersey, hereby authorize and affirm the renewal of the Student Accident Policy, underwritten by XL/Catlin & US Fire Insurance Company, through BMI Benefits, LLC, for a ONE (1) year contract period commencing July 1, 2017; and

BE IT FURTHER RESOLVED, the Business Administrator and Risk Management Consultant are hereby authorized and directed to execute the renewal documents in accordance with the existing terms and conditions of the Agreement, as promulgated; and

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be forwarded to PIA McCarthy Forde, Inc., 429 Hackensack Street, P.O. Box 818 Carlstadt NJ, Risk Management Consultant to the District, the District Finance Officer and District Auditor.

Adopted this day: July 12, 2017

CARLSTADT-EAST RUTHERFORD REGIONAL
BOARD OF EDUCATION
Bergen County, New Jersey

ATTEST:

President

Board Secretary

ROLL CALL:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson					
Mrs. Cavallo					
Mr. Felten					
Ms. Fukushima					
Mrs. Kaneaster					
Mr. Meo					
Mr. Monks					
Mr. Muszynski					
Mr. Bongiovanni					

F8. Approve the Bill Lists as of July 12, 2017

Moved: _____ Second: _____ Approved: _____

F8.1 Manual Bills List

General Current Expense Fund 10 \$ 1,669.87

F8.2 Bills List for

General Current Expense \$812,006.60

Special Revenue Fund 20 4,143.00

Total **\$816,149.60**

ROLL CALL:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson					
Mrs. Cavallo					
Mr. Felten					
Ms. Fukushima					
Mrs. Kaneaster					
Mr. Meo					
Mr. Monks					
Mr. Muszynski					
Mr. Bongiovanni					

COMMITTEE REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

HEARING OF CITIZENS:

To Open: Moved: _____ **Second:** _____ **Approved:** _____ **Time:** _____

In accordance with the Bylaws 0167-Public Participation in Board Meeting, any citizen present who wishes to be heard should raise his/her hand to be recognized, state name and address.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, by policy it cannot respond to public discussion of personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, it is recommended that the matter should be referred to the Principal, Superintendent, or the Board of Education by letter.

Each statement made by a participant shall be limited to five (5) minutes. The hearing of citizens shall be limited to sixty minutes.

To Close: Moved: _____ **Second:** _____ **Approved:** _____ **Time:** _____

