

**CARLSTADT –EAST RUTHERFORD REGIONAL BOARD OF EDUCATION
EAST RUTHERFORD, NEW JERSEY 07073**

**SPECIAL ACTION SESSION
March 21, 2018**

AGENDA

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER: 7:00 p.m. – Media Center

PURPOSE OF SPECIAL ACTION SESSION: The purpose of this special meeting is to introduce the Preliminary 2018-2019 School Budget and any other operational needs that may come before the Board.

SPECIAL ANNOUNCEMENT: These proceedings are being audio recorded.

ROLL CALL:

Lawrence Bongiovanni	Zakaria Kandiel
Rebecca Cruz	Dennis Monks
Kevin Felten	Raymond Muszynski
Kathryn Fukushima	Bruce Young
	Robert Anderson

FLAG SALUTE AND OPENING STATEMENT:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Meetings Act the Carlstadt-East Rutherford Regional Board of Education has caused notice of this meeting by posting the date, time and location of said meeting by mailing notification to **The Record**, the Board’s official newspaper.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted in the main office of the H.P. Becton Regional H.S. and on the Becton Regional High School website – www.bectonhs.org.

REPORT OF THE SECRETARY/BUSINESS ADMINISTRATOR

Mr. Nicholas Annitti

Introduction of the 2018-2019 Preliminary Budget:

REVENUES		
State Aid Funds - Net		\$ 428,678.00
Misc. Income from Local Sources		\$ 360,968.00
Special Revenue Fund		\$ 159,000.00
Tax Levy		\$ 13,064,254.00

FINANCE: (Mr. Bongiovanni)

F1. Approve and authorize the submission of the Preliminary Budget for the 2018-2019 School Year:

Moved:

Second:

Approved:

WHEREAS the Board of Education developed assumptions, constraints, and priorities to guide the Superintendent in preparing a preliminary budget for the 2018-2019 school year, and;

WHEREAS, the Board of Education has carefully reviewed and enhanced the preliminary budget proposed by the Superintendent and the Board Secretary/Business Administrator.

BE IT RESOLVED, that the Board of Education approve the following preliminary budget for the 2018-2019 school year as follows:

REVENUES		
State Aid Funds - Net		\$ 428,678.00
Misc. Income from Local Sources		\$ 360,968.00
Special Revenue Fund		\$ 159,000.00
Tax Levy		\$ 13,064,254.00
Appropriated Surplus		\$ 529,439.00
Capital Reserve		\$ 201,000.00
Maintenance Reserve Interest		\$ 101,000.00
Capital Outlay		\$ 0.00
TOTAL REVENUE ALL SOURCES		\$ 14,844,339.00
APPROPRIATIONS		
General Current Expense Fund		\$ 14,388,430.00
Special Revenue Fund		\$ 159,000.00
Capital Reserve		\$ 0.00
Capital Outlay		\$ 201,000.00
Transfer to Charter Schools		\$ 95,909.00
TOTAL BUDGET APPROPRIATIONS		\$ 14,844,339.00

BE IT FURTHER RESOLVED, that the Chief School Administrator and Board Secretary/Business Administrator are directed to submit the preliminary budget and all required support documentation to the County Department as required by law, and

BE IT FURTHER RESOLVED, that the Chief School Administrator and Board Secretary/Business Administrator are hereby authorized to amend this preliminary budget to whatever degree necessary in order to meet State budgetary requirements and directives for submission.

The School District has proposed programs and services in addition to the Core Curriculum Content Standards adopted by the State Board of Education. Information on this budget, the programs and services it provides are available from this school district.

**Carlstadt-East Rutherford
Regional Board of Education**

Robert Anderson, President

DATE:

Nicholas Annitti, Business Administrator

DATE

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Mr. Bongiovanni					
Ms. Cruz					
Mr. Felten					
Ms. Fukushima					
Mr. Kandiel					
Mr. Monks					
Mr. Muszynski					
Mr. Young					
Mr. Anderson					

F2. Approve Travel and Related Expenses Reimbursement as before you:

Moved:

Second:

Approved:

Be it resolved, that in accordance with Board of Education Policy 6471, N.J.S.A 18A:11-12 and N.J.A.C. 6A:23A-7. provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2018-2019 school year;

Now, therefore, be it resolved, that the Carlstadt-East Rutherford Regional Board of Education, in the County of Bergen, New Jersey hereby establishes the school district travel and expense reimbursement maximum for the 2018-2019 school year at a sum of \$20,000; and

Be it further resolved, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Mr. Bongiovanni					
Ms. Cruz					
Mr. Felten					
Ms. Fukushima					
Mr. Kandiel					
Mr. Monks					
Mr. Muszynski					
Mr. Young					
Mr. Anderson					

COMMITTEE REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

HEARING OF CITIZENS:

In accordance with the Bylaws 0167-Public Participation in Board Meeting, any citizen present who wishes to be heard should raise his/her hand to be recognized, state name and address.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, by policy it cannot respond to public discussion of personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, it is recommended that the matter should be referred to the Principal, Superintendent, or the Board of Education by letter.

Each statement made by a participant shall be limited to five (5) minutes. The hearing of citizens shall be limited to sixty minutes.

To Open: Moved: Second: Approved:

To Close: Moved: Second: Approved:

ADJOURNMENT INTO EXECUTIVE SESSION (IF NECESSARY):

Moved: Seconded: Approved: Time:

WHEREAS: the Open Public Meetings Act and the Carlstadt – East Rutherford Regional Board of Education policy reserves the right within the constraints of State Law to sit in Executive Session and

WHEREAS: there now exists a need for this Board to meet in Executive Session to discuss matters pertaining to **(MUST BE SPECIFIC)**

BE IT RESOLVED: that the Carlstadt – East Rutherford Regional Board of Education recess into Executive Session

BE IT FURTHER RESOLVED that the Public will be informed

1. when the Board reconvenes to the regular business portion of the meeting
this evening OR
2. at a later date undetermined at this time

MOTION TO ADJOURN THE EXECUTIVE AND RETURN TO THE REGULAR ORDER OF BUSINESS:

Moved: Second: Approved: Time:

ADJOURNMENT: