

**CARLSTADT –EAST RUTHERFORD REGIONAL BOARD OF EDUCATION
EAST RUTHERFORD, NEW JERSEY 07073**

**REGULAR/ACTION SESSION
SEPTEMBER 13, 2017
AGENDA**

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

SPECIAL ANNOUNCEMENT: These proceedings are being audio recorded.

CALL TO ORDER: 7:00 P.M. –

| | | |
|-------------------|-------------------|----------------------|
| ROLL CALL: | Robert Anderson | Brenda Kaneaster |
| | Tina Cavallo | Fred Meo |
| | Kevin Felten | Dennis Monks |
| | Kathryn Fukushima | Raymond Muszynski |
| | | Lawrence Bongiovanni |

FLAG SALUTE AND OPENING STATEMENT:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Meetings Act the Carlstadt-East Rutherford Regional Board of Education has caused notice of this meeting by posting the date, time and location of said meeting by mailing notification to **The Record**, the Board’s official newspaper.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted in the main office of the H.P. Becton Regional H.S. and on the Becton Regional High School website – www.bectonhs.org.

REVIEW OF THE MINUTES OF THE FOLLOWING MEETINGS:

August 9, 2017, Regular Action Session
August 9, 2017, Executive Session, 6:02 p.m.
August 9, 2017, Executive Session, 8:40 p.m.

MOTION TO APPROVE THE FOLLOWING MINUTES:

| | | |
|--|---------|-----------|
| Moved: | Second: | Approved: |
| August 9, 2017, Regular Action Session | | |
| August 9, 2017, Executive Session, 6:02 p.m. | | |
| August 9, 2017, Executive Session, 8:40 p.m. | | |

ROLL CALL VOTE:

| <u>MEMBER</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> | <u>REMARKS</u> |
|---------------|------------|-----------|----------------|---------------|----------------|
| Mr. Anderson | | | | | |
| Mrs. Cavallo | | | | | |
| Mr. Felten | | | | | |
| Ms. Fukushima | | | | | |

BUILDING, GROUNDS, TRANSPORTATION: (Mr. Meo)

The Superintendent recommends that the Board approve the following:

Moved: _____ Second: _____ Approve: _____

B1. Approve the following use of facilities/buses:

| Motion No. | Requested By: | Dates: | Facilities/ Area/Bus | Event | Fee | Certificate of Insurance |
|------------|--|------------------|----------------------|-----------------------------------|--------------------------|--------------------------|
| B1.1 | Carlstadt Mayor and Council | Sun. 09/17/17 | 2 buses | Red Bull Soccer Stadium, Harrison | Borough will pay drivers | On File |
| B1.2 | Regina Barrale, Principal Faust School | Thur. 12/19/2017 | PAC | Winter Concert | Waived | On File |
| | | Wed. 06/06/2018 | PAC | Spring Concert | | |
| | | Tues. 06/19/2018 | PAC | Graduation | | |

B2. Approve “Hazardous Routes.”

Courtesy **School Bus Routes #A001 and #009– East Rutherford as a “Hazardous Route”** as per Policy 8600 as outlined in N.J.S.A. 18A:39-1.5 as per the following criteria:

- Paterson Avenue, East Rutherford (Route #A001)
- Central Avenue, East Rutherford (Route #A001)
- Monarch Apartments, 100-120 Schindler Ct., East Rutherford (Route #009)

1. Population density
2. Traffic volume
3. Average vehicle velocity
4. Train tracks that must be crossed to reach the school (Route # A001)
5. Busy roads and highways that must be crossed to reach the school. (Route #009)

B3. Approve the following bus drivers, routes and work hours as estimated for the period September 1, 2017 through June 30, 2018:

| Bus Driver | Route | Hours Per Day |
|--|--|---------------|
| Stephen Venetz | A001 – East Rutherford – A.M./P.M | 1 |
| Phyllis DePalma | C001 – Carlstadt – A.M | 1 |
| John Soliomine Mon, Tues, Wed Judy Fitzpatrick Thurs, Fri | C001 – Carlstadt – P.M. | 1 |
| George Geigengoltz | A002 – Teterboro – A.M. | 2 |
| George Geigengoltz | P002 – Paramus – 10:45 A.M. | 1 |
| George Geigengoltz | P003 – Paramus – 11:30 A.M. | 1 |
| Judy Fitzpatrick | BTA001 – Hackensack – A.M. BTA001 – Hackensack – P.M. | 2 |
| John Soliomine (Wed) | A002 – Teterboro – P.M. | 2 |
| Jose Gomez | P001 – Paramus – A.M. | 2 |
| Gregory Bocage | P001 – Paramus – P.M. | 2 |

| Bus Driver | Route | Hours Per Day |
|-------------------|--|----------------------|
| Stephen Venetz | A001 – East Rutherford – 3:05 P.M. C001 – Carlstadt – 3:05 P.M. | 1.5 |
| Phyllis DePalma | CARL1 – Carlstadt Public School- A.M./P.M. | 3 |

B6. Acceptance of the Report of Completion of the School Bus Emergency Evacuation Drill to the Board of Education 2017-2018

Be it resolved, that the Board of Education accept the *Report of the Completion of the School Bus Emergency Evacuation Drill to the Board of Education*, according to N.J.A.C. 6A:27-11.2: Attachment #1

| <u>Date</u> | <u>Time</u> | <u>Location</u> | <u>Route No.</u> | <u>Admin./ Designee</u> |
|--------------------|--------------------|----------------------------|---|--|
| 09/08/2017 | 8:00am- 2:00pm | Parking Lot (Gym Doors) | Courtesy Routes, A001 – East Rutherford and C001 – Carlstadt | Philip Caputo, Supervisor of Transportation assisted by Physical Education Staff |

ROLL CALL VOTE:

| <u>MEMBER</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> | <u>REMARKS</u> |
|----------------------|-------------------|------------------|-----------------------|----------------------|-----------------------|
| Mr. Anderson | | | | | |
| Mrs. Cavallo | | | | | |
| Mr. Felten | | | | | |
| Ms. Fukushima | | | | | |
| Mrs. Kaneaster | | | | | |
| Mr. Meo | | | | | |
| Mr. Monks | | | | | |
| Mr. Muszynski | | | | | |
| Mr. Bongiovanni | | | | | |

PERSONNEL: (Mr. Felten)

The Superintendent recommends the Board approve the following:

Moved:

Second:

Approved:

P1. Retroactively Approve the Revised Start Date of Substitute Teacher:

| Motion No. | Name | Action | Position | Salary | Employment Period | Discussion |
|-------------------|--------------|---------------|--------------------|---------------|---|--|
| P1.1 | Traci Maturo | Approve | Substitute Teacher | \$90 per diem | Mon., Tues., Thur., Fri. 09/05/2017-10/20/2017 | Amend August 23, 2017 agenda Resolution P6.1 |

P2. Advancement on the Teachers' Salary Guide:

| Motion No. | Name | Action | Position | Previous Salary | Previous Step | Adjusted Salary | Adjusted Step | Effective Date |
|------------|---------------------|---------|----------------------------|----------------------|-----------------|----------------------|-----------------|----------------|
| P2.1 | Christina Sammarone | Approve | Physical Education Teacher | \$26,691 (.5 FTE) | BA+15 Step 3 | \$27,171 (.5 FTE) | BA+30 Step 3 | 9/01/2017 |

P3. Conferences:

| Motion No. | Conference Title | Staff | Date | Location/Sponsored By | Cost/Discussion |
|------------|--|-------------------|--------------------|--|---|
| P3.1 | Differentiating Lessons with Google Apps | Gina Annitti | 10/30/2017 | Bergen County ETTC Paramus, NJ | A registration fee of \$75.00 is requested of the Board. One substitute will be needed at the cost of \$90.00. |
| P3.2 | Art Educator of NJ: "Beyond Looking" | Dawn Savincki | 10/01 & 02/2017 | Ocean Place Spa Long Branch, NJ | A registration fee of \$195.00 is requested of the Board. One substitute will be needed at the cost of \$90.00. |
| P3.3 | New Jersey Science Convention | Robert DiDomenico | 10/24/2017 | Princeton Marriott at Forrester Princeton, NJ | A registration fee of \$175.00 is requested of the Board. One substitute will be needed at the cost of \$90.00. |

P4. Appointment of Department Chairpersons:

| Motion No. | Name | Action | Employment Period | Salary | Assignment |
|------------|--------------------|---------|---------------------------|---|---|
| P4.1 | Belinda Cannarozzi | Approve | 09/01/2017- 06/30/2018 | \$116,264, Base Salary \$7,930, Stipend \$2700, Longevity \$126,894, Total | Language Arts, Music, Business, Family & Consumer Science, Math |
| P4.2 | Angela Gonzo | Approve | 09/01/2017- 06/30/2018 | \$116,264, Base Salary \$7,930, Stipend \$2700, Longevity \$126,894, Total | Social Studies, World Language, ESL, Art. Science |

P5. New Mentor Teacher Placement:

| Motion No. | Mentor Teacher | Novice Teacher | Mentor Fee |
|------------|---------------------|----------------|------------|
| P5.1 | Michael Settembrino | Robert Anfang | \$550.00 |

P6. Part-time Bus Driver:

| Motion No. | Name | Action | Position | Salary | Effective | Criminal History Review |
|------------|-----------------|---------|----------------------|-----------------|-----------------------|-------------------------|
| P6.1 | Julio Rodriguez | Approve | Part-time Bus Driver | \$22.00 per hr. | 09/14/2017-06/30/2018 | Approved on file |

ROLL CALL VOTE:

| <u>MEMBER</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> | <u>REMARKS</u> |
|-----------------|------------|-----------|----------------|---------------|----------------|
| Mr. Anderson | | | | | |
| Mrs. Cavallo | | | | | |
| Mr. Felten | | | | | |
| Ms. Fukushima | | | | | |
| Mrs. Kaneaster | | | | | |
| Mr. Meo | | | | | |
| Mr. Monks | | | | | |
| Mr. Muszynski | | | | | |
| Mr. Bongiovanni | | | | | |

EDUCATION: (Mrs. Kaneaster)

The Superintendent recommends that the Board approve the following:

Moved:

Second:

Approved:

E1. District Goals:

Be it resolved, that the Carlstadt-East Rutherford Regional Board of Education approve and adopt the following 2017-2018 District Goals:

1. The Carlstadt-East Rutherford Regional Board of Education will explore the curricular options, including college partnerships, for the creation of multimedia studio.
2. The Carlstadt-East Rutherford Regional Board of Education will create a formal special education and guidance outreach program with the sending school districts in order to retain students within the regional high school district.
3. The district will create a strategic plan which will outline an effective and efficient organization and usage of resources and personnel.
4. The district will organize and implement a career day to help students explore educational and career paths.

E2. Field Trips:

| Motion No. | Name | Date | Destination | Explanation | Cost |
|-------------------|-------------|--|-----------------------------------|--|---|
| E2.1 | Corey Moore | 10/07/2017 11:15-1:00 pm | East Rutherford Parade Route | Music and Marching Band students will march in the Columbus Day Parade | There is no cost to the Board. |
| E2.2 | Corey Moore | 10/07/2017 3:45-9:00 pm | Rutherford High School | Approximately 30 Marching Band students will compete in a marching band competition/exhibition. | Transportation is requested of the Board. |
| E2.3 | Corey Moore | 10/21/2017 9:30 am – 5:30 pm | Rutgers University | Approximately 30 band students will attend the Rutgers vs Perdue football game and play with their band. | Transportation is requested of the Board. |
| E2.4 | Corey Moore | 11/5/2017 11:30 am- 5:30 pm | Weehawken High School | Approximately 30 Marching Band students will compete in a marching band competition/exhibition. | Transportation is requested of the Board. |
| E2.5 | Bill Carr | 11/30/2017- 12/03/2017 | Yale Model Congress New Haven, CT | Debate students will participate in federal government simulation. | Transportation is requested of the Board. One substitute will be needed at the cost of \$90.00 per day (\$180.00) |

Roll Call:

| <u>MEMBER</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> | <u>REMARKS</u> |
|----------------------|-------------------|------------------|-----------------------|----------------------|-----------------------|
| Mr. Anderson | | | | | |
| Mrs. Cavallo | | | | | |
| Mr. Felten | | | | | |
| Ms. Fukushima | | | | | |
| Mrs. Kaneaster | | | | | |
| Mr. Meo | | | | | |
| Mr. Monks | | | | | |
| Mr. Muszynski | | | | | |
| Mr. Bongiovanni | | | | | |

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|-----------------|--|--|--|--|--|
| Mrs. Kaneaster | | | | | |
| Mr. Meo | | | | | |
| Mr. Monks | | | | | |
| Mr. Muszynski | | | | | |
| Mr. Bongiovanni | | | | | |

POLICY & LEGISLATION: (Ms. Fuskushima)

The Superintendent recommends that the Board approve the following:

Moved:

Second:

Approve:

PO1. Approve the following Policies and Regulation on first reading:

| | | |
|---------|--|---------------------|
| P/R1240 | Evaluation of Superintendent | Revised/Mandated |
| P/R3126 | District Mentoring Program | Revised/Recommended |
| P/R3221 | Evaluation of Teachers | Revised/Mandated |
| P/R3222 | Evaluation of Teaching Staff Members, Excluding Teachers and Administrators | Revised/Mandated |
| P/R3223 | Evaluation of Administrators, Excluding Principals, Vice Principal, and Assistant Principals | Revised/Mandated |
| P/R3224 | Evaluation of Principals, Vice Principal and Assistant Principals | Revised/Mandated |
| P/R3240 | Professional Development for Teachers and School Leaders | Revised/Mandated |
| P/R5610 | Suspension | Revised/Mandated |
| P5620 | Expulsion | Revised/Mandated |
| P/R | Bed Bugs | New/Suggested |
| P8505 | Local Wellness Policy/Nutrient Standards For Meals and Other Foods | Revised/Mandated |
| P8550 | Unpaid Meal Charges/Outstanding Food Service Charge Charges | New/Mandated |

ROLL CALL VOTE:

| <u>MEMBER</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> | <u>REMARKS</u> |
|-----------------|------------|-----------|----------------|---------------|----------------|
| Mr. Anderson | | | | | |
| Mrs. Cavallo | | | | | |
| Mr. Felten | | | | | |
| Ms. Fukushima | | | | | |
| Mrs. Kaneaster | | | | | |
| Mr. Meo | | | | | |
| Mr. Monks | | | | | |
| Mr. Muszynski | | | | | |
| Mr. Bongiovanni | | | | | |

FINANCE RESOLUTIONS: (Mr. Bongiovanni)

The Superintendent recommends that the Board approve the following:

F1. New Jersey School Board Annual Workshop, October 23-26, 2017:

Be it resolved, that the Board approve the participation and expenses of the following Board members and administrators to attend the NJSBA Annual Workshop, October 23-26, 2016 in Atlantic City in accordance with Policy 6471. Attachment #2

Nicholas Annitti, Lawrence Bongiovanni, Louise Clarke, Kevin Felten, Fred Meo, Raymond Muszynski

ROLL CALL VOTE:

| <u>MEMBER</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> | <u>REMARKS</u> |
|-----------------|------------|-----------|----------------|---------------|----------------|
| Mr. Anderson | | | | | |
| Mrs. Cavallo | | | | | |
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| Ms. Fukushima | | | | | |
| Mrs. Kaneaster | | | | | |
| Mr. Meo | | | | | |
| Mr. Monks | | | | | |
| Mr. Muszynski | | | | | |
| Mr. Bongiovanni | | | | | |

F2. Concur with the actions of the Superintendent in making the following transfers dated July 31, 2017 totaling \$404,322.36. Attachment #3

Moved:

Second:

Approved:

ROLL CALL VOTE:

| <u>MEMBER</u> | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> | <u>ABSENT</u> | <u>REMARKS</u> |
|-----------------|------------|-----------|----------------|---------------|----------------|
| Mr. Anderson | | | | | |
| Mrs. Cavallo | | | | | |
| Mr. Felten | | | | | |
| Ms. Fukushima | | | | | |
| Mrs. Kaneaster | | | | | |
| Mr. Meo | | | | | |
| Mr. Monks | | | | | |
| Mr. Muszynski | | | | | |
| Mr. Bongiovanni | | | | | |

