

**CARLSTADT –EAST RUTHERFORD REGIONAL BOARD OF EDUCATION
EAST RUTHERFORD, NEW JERSEY 07073**

**SPECIAL ACTION SESSION
March 21, 2018**

MINUTES

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER: 7:00 p.m. – Media Center

PURPOSE OF SPECIAL ACTION SESSION: The purpose of this special meeting is to introduce the Preliminary 2018-2019 School Budget and any other operational needs that may come before the Board.

ROLL CALL: PRESENT:

Lawrence Bongiovanni	Zakaria Kandiel
Rebecca Cruz	Dennis Monks
Kevin Felten	Bruce Youn
Kathryn Fukushima	Robert Anderson

ABSENT: Raymond Muszynski

Nicholas Annitti and Renee Engelhardt were also present.

FLAG SALUTE AND OPENING STATEMENT:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Meetings Act the Carlstadt-East Rutherford Regional Board of Education has caused notice of this meeting by posting the date, time and location of said meeting by mailing notification to **The Record**, the Board's official newspaper.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted in the main office of the H.P. Becton Regional H.S. and on the Becton Regional High School website – www.bectonhs.org.

ADJOURNMENT INTO EXECUTIVE SESSION (IF NECESSARY):

Moved: Mr. Monks Seconded: Mr. Felten Approved: Unanimous Time: 7:03 p.m.

WHEREAS: the Open Public Meetings Act and the Carlstadt – East Rutherford Regional Board of Education policy reserves the right within the constraints of State Law to sit in Executive Session and

WHEREAS: there now exists a need for this Board to meet in Executive Session to discuss matters pertaining to **budget and personnel matter**.

BE IT RESOLVED: that the Carlstadt – East Rutherford Regional Board of Education recess into Executive Session

BE IT FURTHER RESOLVED that the Public will be informed

1. when the Board reconvenes to the regular business portion of the meeting this evening OR
2. at a later date undetermined at this time

MOTION TO ADJOURN THE EXECUTIVE AND RETURN TO THE REGULAR ORDER OF BUSINESS:

Moved: Mr. Monks Second: Mr. Felten Approved: Unanimous Time: 7:27 p.m.

REPORT OF THE SECRETARY/BUSINESS ADMINISTRATOR

Mr. Nicholas Annitti

Introduction of the 2018-2019 Preliminary Budget:

REVENUES		
State Aid Funds - Net		\$ 428,678.00
Misc. Income from Local Sources		\$ 360,968.00
Special Revenue Fund		\$ 159,000.00
Tax Levy		\$ 13,064,254.00
Appropriated Surplus		\$ 529,439.00
Capital Reserve		\$ 201,000.00
Maintenance Reserve Interest		\$ 101,000.00
Capital Outlay		\$ 0.00
TOTAL REVENUE ALL SOURCES		\$ 14,844,339.00
APPROPRIATIONS		
General Current Expense Fund		\$ 14,388,430.00
Special Revenue Fund		\$ 159,000.00
Capital Reserve		\$ 0.00
Capital Outlay		\$ 201,000.00
Transfer to Charter Schools		\$ 95,909.00
TOTAL BUDGET APPROPRIATIONS		\$ 14,844,339.00

REPORT OF THE SUPERINTENDENT

Mrs. Louise Clarke - Not present

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

In accordance with the Bylaws 0167-Public Participation in Board Meeting, any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, by policy it cannot respond to public discussion of personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, it is recommended that the matter should be referred to the Principal, Superintendent, or the Board of Education by letter.

Each statement made by a participant shall be limited to five (5) minutes. Any citizen wishing to be heard on non-agenda items may do so after new business. The hearing of citizens shall be limited to sixty minutes.

To Open: Moved: Mr. Monks Second: Mr. Young Approved: Unanimous

No one was present.

To Close: Moved: Mr. Monks Second: Mr. Young Approved: Unanimous

FINANCE: (Mr. Bongiovanni)

F1. Approve and authorize the submission of the Preliminary Budget for the 2018-2019 School Year:

Moved: Mr. Bongiovanni Second: Mr. Monks Approved: As per roll call vote.

WHEREAS the Board of Education developed assumptions, constraints, and priorities to guide the Superintendent in preparing a preliminary budget for the 2018-2019 school year, and;

WHEREAS, the Board of Education has carefully reviewed and enhanced the preliminary budget proposed by the Superintendent and the Board Secretary/Business Administrator.

BE IT RESOLVED, that the Board of Education approve the following preliminary budget for the 2018-2019 school year as follows:

REVENUES		
State Aid Funds - Net		\$ 428,678.00
Misc. Income from Local Sources		\$ 360,968.00
Special Revenue Fund		\$ 159,000.00
Tax Levy		\$ 13,064,254.00
Appropriated Surplus		\$ 529,439.00
Capital Reserve		\$ 201,000.00
Maintenance Reserve Interest		\$ 101,000.00
Capital Outlay		\$ 0.00
TOTAL REVENUE ALL SOURCES		\$ 14,844,339.00

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Capital Outlay		\$ 201,000.00
Transfer to Charter Schools		\$ 95,909.00
TOTAL BUDGET APPROPRIATIONS		\$ 14,844,339.00

BE IT FURTHER RESOLVED, that the Chief School Administrator and Board Secretary/Business Administrator are directed to submit the preliminary budget and all required support documentation to the County Department as required by law, and

BE IT FURTHER RESOLVED, that the Chief School Administrator and Board Secretary/Business Administrator are hereby authorized to amend this preliminary budget to whatever degree necessary in order to meet State budgetary requirements and directives for submission.

The School District has proposed programs and services in addition to the Core Curriculum Content Standards adopted by the State Board of Education. Information on this budget, the programs and services it provides are available from this school district.

**Carlstadt-East Rutherford
Regional Board of Education**

Robert Anderson, President

DATE:

Nicholas Annitti, Business Administrator

DATE

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Mr. Bongiovanni	X				
Ms. Cruz	X				
Mr. Felten	X				
Ms. Fukushima	X				
Mr. Kandiel	X				
Mr. Monks	X				
Mr. Muszynski				X	
Mr. Young	X				
Mr. Anderson	X				

F2. Approve Travel and Related Expenses Reimbursement as before you:

Moved: Mr. Bongiovanni

Second: Mr. Monks

Approved: Unanimous

Be it resolved, that in accordance with Board of Education Policy 6471, N.J.S.A 18A:11-12 and N.J.A.C. 6A:23A-7. provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2018-2019 school year;

Now, therefore, be it resolved, that the Carlstadt-East Rutherford Regional Board of Education, in the County of Bergen, New Jersey hereby establishes the school district travel and expense reimbursement maximum for the 2018-2019 school year at a sum of \$20,000; and

Be it further resolved, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Mr. Bongiovanni	X				
Ms. Cruz	X				
Mr. Felten	X				
Ms. Fukushima	X				
Mr. Kandiel	X				
Mr. Monks	X				
Mr. Muszynski				X	
Mr. Young	X				
Mr. Anderson	X				

COMMITTEE REPORTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

MOTION:

EDUCATION:

E1. DISCONTINUE SATURDAY DETENTION:

Moved: Mr. Monks

Second: Mr. Kandiel

Approved: As per roll call vote.

Be it resolved, that the Board of Education approve discontinuing Saturday detention beginning in September 2018.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Mr. Bongiovanni	X				
Ms. Cruz	X				
Mr. Felten	X				
Ms. Fukushima	X				
Mr. Kandiel	X				
Mr. Monks	X				
Mr. Muszynski				X	
Mr. Young	X				
Mr. Anderson	X				

HEARING OF CITIZENS:

In accordance with the Bylaws 0167-Public Participation in Board Meeting, any citizen present who wishes to be heard should raise his/her hand to be recognized, state name and address.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, by policy it cannot respond to public discussion of personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, it is recommended that the matter should be referred to the Principal, Superintendent, or the Board of Education by letter.

Each statement made by a participant shall be limited to five (5) minutes. The hearing of citizens shall be limited to sixty minutes.

To Open: Moved: Mr. Monks Second: Mr. Felten Approved: Unanimous

No one was present.

To Close: Moved: Mr. Monks Second: Mr. Young Approved: Unanimous

ADJOURNMENT:

Moved: Mr. Monks Second: Mr. Felten Approved: Unanimous Time: 7:40 p.m.

Respectively submitted,

Nicholas Annitti
Board Secretary/Business Administrator

Date: _____