

**CARLSTADT –EAST RUTHERFORD REGIONAL BOARD OF EDUCATION
EAST RUTHERFORD, NEW JERSEY 07073**

**REGULAR/ACTION SESSION
OCTOBER 18, 2017
MINUTES**

SPECIAL ANNOUNCEMENT: These proceedings are being audio recorded.

CALL TO ORDER: 7:00 P.M. – Media Center

ROLL CALL: Present:

Robert Anderson	Brenda Kaneaster
Tina Cavallo	Fred Meo – Arrived at 7:35 p.m.
Kevin Felten	Lawrence Bongiovanni
Kathryn Fukushima	

Absent: Dennis Monks Raymond Muszynski

Louise Clarke, Nicholas Annitti, Dennis McKeever, Esq. and Renee Engelhardt were also present.

FLAG SALUTE AND OPENING STATEMENT:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Meetings Act the Carlstadt-East Rutherford Regional Board of Education has caused notice of this meeting by posting the date, time and location of said meeting by mailing notification to **The Record**, the Board’s official newspaper.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted in the main office of the H.P. Becton Regional H.S. and on the Becton Regional High School website – www.bectonhs.org.

REVIEW OF THE MINUTES OF THE FOLLOWING MEETINGS:

August 23, 2017	Regular
August 23, 2017	Executive
September 6, 2017	Special
September 6, 2017	Executive
September 13, 2017	Regular
September 13, 2017	Executive

MOTION TO APPROVE THE FOLLOWING MINUTES:

Moved: Mr. Felten

Second: Mrs. Cavallo

Approved: As per roll call vote.

August 23, 2017	Regular
August 23, 2017	Executive
September 6, 2017	Special
September 6, 2017	Executive
September 13, 2017	Regular
September 13, 2017	Executive

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten	X				
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski				X	
Mr. Bongiovanni	X				

STUDENT OF THE MONTH PRESENTATION

President Bongiovanni introduced **Timothy Reid**, Student of the Month for **October 2017**, read his summary of accomplishments and presented him with the Honor Certificate from the school and the certificate from the State Senate and Assembly Houses bestowed by State Senator Paul Sarlo.

SPECIAL PRESENTATIONS – The Virtual High School

President Bongiovanni introduced **Austin Kim** who was receiving special recognition for his outstanding achievement on two Virtual High School courses and presented him with certificates acknowledging his accomplishments.

Bruce Young, President of the Bergen County School Boards Association, presented President Bongiovanni with a plaque congratulating him on his 25 years of service serving as a board member in both the East Rutherford and the Carlstadt-East Rutherford Regional School Districts.

REPORT OF THE SECRETARY/BUSINESS ADMINISTRATOR - Nicholas Annitti

- Mr. Annitti read a letter from the Becton Education Association requesting that negotiations be opened.
- Mr. Annitti referred to a letter from the Borough of East Rutherford’s attorney requesting a meeting to discuss renegotiating the Riggan Field lease agreement. Mr. Annitti informed the Board that he has meeting set up with the Mayor and the committee to discuss this.
- He reminded everyone of the dedication of the PAC to the memory of James Williams will be held on Sunday, October 22, 2017 at 1:00 p.m.
- Mr. Annitti introduced Jeffrey C. Bliss, CPA

PRESENTATION:

Jeffrey C. Bliss, CPA, Lerch, Vinci & Higgins, LLP

Mr. Bliss presented the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2017.

MOTION TO DISPENSE WITH THE REGULAR ORDER OF BUSINESS:

Moved: Ms. Fukushima Second: Mrs. Kaneaster Approved: Unanimous

Public Hearing on the Contract of Employment – Superintendent of Schools pursuant to N.J.S.A. 18A:11-11

Mr. McKeever explained the reason and the procedure for this hearing.

Irena Romanella
River Street
East Rutherford

- She asked for a more detailed explanation. Mr. McKeever explained that this is because Mrs. Clarke’s contract had some changes made to it concerning compensation.

ADJOURNMENT INTO EXECUTIVE SESSION (IF NECESSARY): There was not request for an executive session.

1. Addendum to Contract of Employment – Superintendent of Schools:

Moved: Mr. Felten

Second: Mr. Meo

Approved: As per roll call vote.

Be it resolved, that the Board approve the Addendum to the Contract of Employment between the Board and the Superintendent of Schools effective July 1, 2017. The Addendum received the prior approval of the Executive County Superintendent of Schools. Public Notice in accordance with N.J.S.A. 18A:11-11 was provided in accordance with the law on **September 19, 2017**, and copies of the Addendum and Contract of Employment are available at the Board meeting of **October 18, 2017** , as well as in the District’s Board of Education office.

Attachment #1

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten	X				
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski				X	
Mr. Bongiovanni	X				

MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS:

Moved: Mrs. Kaneaster

Second: Mrs. Cavallo

Approved: Unanimous

REPORT OF THE SUPERINTENDENT – Louise Clarke

2017-2018 District Goals:

1. The Carlstadt-East Rutherford Regional Board of Education will explore the curricular options, including college partnerships, for the creation of multimedia studio.
2. The Carlstadt-East Rutherford Regional Board of Education will create a formal special education and guidance outreach program with the sending school districts in order to retain students within the regional high school district.
3. The district will create a strategic plan that will outline an effective and efficient organization and usage of resources and personnel.
4. The district will organize and implement a career day to help students explore educational and career paths.

Good News and Progress:

- October 2-6th was the Week of Respect followed by the School Violence Awareness Week. During the Week of Respect, our students received the anti-bullying message through announcement, classroom assignments, and GO BLUE event in which students dressed in blue to draw attention to the problem of bullying.
- Tomorrow evening, October 19th, we will be hosting our annual 7th and 8th Grade Open House starting at 6:30 p.m. Our administrators, faculty and staff have been working very hard to create interesting presentations and stations for incoming students and parents. All are welcome to attend. Later that same evening, I will be attending the East Rutherford American Legion Post 67 meeting where two of our students will be speaking about their experiences at Boy's State.
- On Sunday, we will have the rededication of the Becton Performing Arts Center. It will be renamed the James Williams Performing Arts center. The ceremony begins at 1:00 p.m. All are invited to attend. There will also be a production of the play "Oliver" by the Spotlight Play House following the ceremony.
- The East Rutherford Police Department is requesting use of our facility for an active shooter simulation. This training will also include the Carlstadt Police. They are requesting a date when the school is closed, either the weekend or holiday week. We are still waiting for a date
- Tomorrow I will be attending the SNAP conference with Michele Klamerus. The conference is designed to bring attention to drug use among teen in Bergen County. The presenters will concentrate on the topic of drug trends and drug prevention there will also be a presentation of awards to students K-12 that participated in an anti-drug art and poster/media contest.
- On October 13 the Bergen County Prosecutor's Office held a Heroin Education Assembly for our Freshmen class.
- Mrs. Paola Bonanno, our new Italian teacher, applied for a grant last year from the Italian government. The Italian American Committee on Education, under the supervision of the Consulate General of Italy, New York, provides incentive grants for Italian Language instruction in the US and around the world. We have been fortunate to receive two grants, one issued in the fall of 2017 and the other in the spring of 2018 for a total monetary amount of \$4,500. The funds are to be used for instructional materials and textbooks. Grazie, Signora Bonanno!
- Also, on Friday I will be attending the check presentation ceremony at Bergen Community College to Ms. Gina Annitti for her work with the Environmental Club. The grant award is \$1,000. Congratulations Mr. Annitti
- College Admissions Night was held on October 11th and a Financial Aid Night will be held on Tuesday, October 27th and hosted by our Supervisor of Guidance, Marc Caprio.
- Our Girls Helping Girls Club raised \$1,034 for the Hurricanes Harvey and Irma relief fund.

PRESENTATIONS:

Dario Sforza, E.D., Principal

Dr. Sforza presented a power point report on the following.

2016-2017 PARCC, NJ Biology Competency Test, Advance Placement, SAT and ACT Scores

ANNUAL REPORT ON VIOLENCE, VANDALISM AND HARASSMENT, INTIMIDATION AND BULLYING (HIB)

Dario Sforza, E.D., Principal

Dr. Sforza presented the following information.

A1. Report on Violence, Vandalism and Harassment, Intimidation and Bullying (HIB)

Statement:

In accordance with Public Law 2002, Chapter 299, Chapter 18A:17-46) – Public Hearings and Filing of Hearing Transcripts on School Violence to provide that at a public hearing in October of each year the Superintendent of School must report all acts of violence, vandalism and harassment, intimidation and bullying (HIB) incidents which occurred during the previous school year, including a report on the district's violence, vandalism and HIB data submitted under the Electronic Violence, Vandalism , HIB reporting System (EVVRS) to the New Jersey Department of Education for the previous school year (2016-2017).

This report will be placed on file in the Board of Education office and the official minutes of this hearing will be submitted to the New Jersey Department of Education, Division of Students Services.

The complete Annual District Report of Violence, Vandalism and HIB that was filed with the State of New Jersey, Department of Education.

Violence, Vandalism, & Substance Abuse Report 2014 to 2017

CATEGORY	School Year 2013-14	School Year 2014-15	School Year 2015-2016	TOTAL for School Year 2016-2017
SECTION A: Count of Incidents by Reporting Category				
Violence	11	4	3	0
Vandalism	1	2	2	0
Weapons	0	1	0	0
Substance Abuse	3	3	3	2
Unduplicated Total	15	10	8	2
SECTION B: Cost of Vandalism				
Incidents involving cost to the District	0	0	0	0
SECTION C: Actions Taken				
Police Notified (No Complaint)	0	7	3	0
Police Notified (Complaint Filed)	0	0	2	0
In-School Suspension (# of days)	21	5	5	0
Out of School Suspension (# of days)	39	19	12	6
Expulsions, Unilateral Removals, Removal by ALJ	0	0	0	0
SECTION D: Offenders and Victims				
Total Student Offenders:	18	19	17	2
Total Student Victims:	6	12	13	0
School Personnel Victims	1	0	0	0
Student Victims of Violent Criminal Offense	0	0	0	0
SECTION E: Program Provided upon Disciplinary Action				
Assignments, Instruction and/or Support Services	8	15	13	2
In-School Program	22	0	0	0
In-District Program	0	0	0	0
Home Assignment, Home Instruction	13	12	7	2
Out-of-District Program	0	3	3	0

Harassment, Intimidation, & Bullying Report (H.I.B.) Report 2014 to 2017

CATEGORY	School Year 2013-14	School Year 2014-15	School Year 2015-16	School Year 2016-17
Number of Alleged Incidents:	17	28	14	5
Name of Investigator:				
Michelle Klamerus	17	28	14	5
Status of All Investigation:				
Open	0	0	0	0
Closed	17	28	14	5
Number of Verified Incidents:	7	12	9	3
Nature of HIB: For Verified Incidents Only				
Race	0	1	1	1
Color	0	2	0	1
Religion	0	0	0	0
Ancestry	0	1	0	0
National Origin	0	1	0	0
Gender	1	1	2	1
Gender Identity and Expression	1	0	1	0
Sexual Orientation	0	3	1	1
Mental, Physical or Sensory Disability	0	0	0	0
Other distinguishing characteristic	5	9	5	1

Mrs. Clarke commented and congratulated the staff on the positive reports. President Bongiovanni also offered his congratulations.

HEARING OF CITIZENS ON VIOLENCE, VANDALISIM AND HARASSMENT, INTIMIDATION AND BULLYING (HIB) REPORT:

To Open: Moved: Mrs. Kaneaster Second: Mr. Meo Approved: Unanimous

No one wished to be heard.

To Close: Moved: Mr. Felten Second: Mr. Meo Approved: Unanimous

The Superintendent recommends the Board approve the following:

A2. Acceptance of the Violence, Vandalism and HIB Reports:

Moved: Mr. Felten Second: Ms. Fukushima Approved: As per roll call vote.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten	X				
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski				X	
Mr. Bongiovanni	X				

A3 Concur with the Anti-Bullying and Violence Awareness Programs:

Moved: Mr. Felten Second: Mrs. Kaneaster Approved: As per roll call vote.

A3.1 October 2-6, 2017, as a “Week of Respect” in accordance with the Anti-Bullying Bill of Rights Act (P.L. 2012, c.122). The week is observed by providing age-appropriate instruction focusing on preventing harassment, intimidation or anti bullying/cyber bullying presentation.

A3.2 The designation of the week of October 16-20, 2017, per N.J.S.A. 18A:36-5.1 as “School Violence Awareness Week”.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten	X				
Ms. Fukushima	X				
Mrs. Kaneaster	X				

B2. Request to use/lease facilities in accordance with Policy 7510:

Carlstadt-East Rutherford Recreation Junior Wildcat Wrestling Program:

Day	Date/Date Range	Time	Event	Location
Tuesdays Wednesdays Thursdays	10/24/17	6:00-9:00 p.m.	Pre-season practice begins	Weight Rm.
Tuesdays Wednesdays Thursdays	12/5/17 thru 3/2/18	6:00-9:00 p.m.	Regular Season Practice	Weight Rm.
Saturday	1/13/18	6:30 a.m.-12:00 p.m.	Home Match	Gym
Saturday	2/3/18	6:30 a.m.-12:00 p.m.	Home Match	Gym
Saturday	2/10/18	6:30 a.m.-12:00 p.m.	Home Match	Gym
Thursday	2/15/18	5:00 p.m.-8:00 p.m.	Weigh-in	Cafeteria
Sunday	2/18/18	6:00 a.m.-4:00 p.m.	District Tournament	Gym/ Cafeteria

B3. Concur with the following approval:

Motion No.	Requested By:	Dates:	Facilities/ Area/Bus	Event	Fee	Certificate of Insurance
B3.1	Joseph Crifasi Carlstadt-East Rutherford Wildcat Football	Sun., 10/01/2017 10 a.m. – 6 p.m.	2 buses	MetLife Stadium	Booster Club will pay drivers	On File

B4. Approve the following use of facilities/buses:

B4.2 – Tabled. Conflict with basketball tryouts.

Motion No.	Requested By:	Dates:	Facilities/ Area/Bus	Event	Fee	Certificate of Insurance
B4.1	Brian Barrow, Principal, McKenzie School	06/05/2017 a.m. Rehearsal p.m. Performance	PAC	Spring Concert	Waived	On File
B4.2	Audra Palsi, East Rutherford PTA	11/21/2016	Gymnasium	Faust/Staff Volleyball	Waived	On File
B4.3	Dance Theatre Workshop	04/30- 05/05/2017	PAC/Cafeteria	Dance Rehearsal/Recital	Waived	On File
B4.4	Kenneth R. Foy, Principal Carlstadt Public School	06/08/2018	1 Bus-Driver	Prudential Center, Newark Pick-up: 1:00 p.m. Return: 9:30 p.m.	\$125.00	On File

B5. Request to use/lease facilities in accordance with Policy 7510:

Motion No.	Company/Organization	Requested by	Day	Date	Approximate Revenue
B5.1	Dream Dance Challenge Pompano Beach, Fl.	Christine Studley	Sat. Sun	02/10/2018 02/11/2018	\$10,500
B5.2	Step Up 2 Dance Boston, MA	Carol Wallace	Sat.	03/31/2018	\$4,500
B5.3	National Dance Showcase Voorhees, NJ	Sonia Pennington	Sat. Sun.	04/7/2018 04/08/2018	\$10,500
B5.4	Turn It Up Dance Challenge Weymouth, MA	Lora Bertoldi	Fri Sat Fri	04/13/2018 04/14/2018 04/15/2018	\$8,500
B5.5	The Royal Dance Competition Mahopac, NY	Colleen D'Addong	Sat.	04/21/2018	\$5,250
B5.6	Montessori School	Priya Sumitra-Mamidi	Fri. Thur.	04/27/2018 06/05/2018	\$250 \$250
B5.7	Center Stage	Ann Marie Coelho	Fri Sun	05/18/2018 05/20/2018	\$4,500
B5.8	5-6-7-8 Dance	Chelsea Guidice	Thur. Sat/	05/17/2018 05/19/2018	\$6,900
B5.9	MVMT	Elizabeth Francica	Fri. Sat.	06/01/2018 06/02/2018	\$6,900
B5.10	Unique Performance	Lisa Batchelor	Thur Fri Sun	06/07/2018 06/08/2018 06/10/2018	\$5,500
B5.11	Starz Dance Factory	Lauren Lanzo	Mon Fri Sat	06/11/2018 06/12/2018 06/16/2018	\$6,900
B5.12	Undercover Dance Factory	Judy Barbire	Mon Thur. Sun.	06/18/2018 06/21/2018 06/24/2018	\$ 4,500
B5.13	Backstage Performing Art Center	Kim Newby	Fri Sat	06/22/2018 06/23/2018	\$ 5,500
B5.14	Danielle Peyton Dance	Danielle Peyton	Fri Sat.	06/29/2018 06/30/2018	\$4,300
	TOTAL APPROXIMATE REVENUE				\$84,750

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				

P3.4	Frank Giordano	Approve	Volunteer Wrestling Coach	N/A	2017-2018 School Year	Fingerprint Approval on file.
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P4. Appointment of Supplemental Position:

Motion No.	Name	Action	Position	Stipend	Term Date
P4.1	Robert Anfang	Approve	Freshman Class Advisor	\$541.00	2017-2018 School Year

P5. Conferences:

Motion No.	Conference Title	Staff	Date	Location/ Sponsored By	Cost/Discussion
P5.1	Google Level 1 Boot Camp	Dana Muniz	11/13 & 14, 2017	Bergen County ETTC Paramus, NJ	A registration fee of \$250.00 is requested of the Board. One substitute will be needed at the cost of \$90.00.
P5.2	2017 University Council for Educational Administration (UCEA)	Dario Sforza Ed.D. <i>Attendee & Presenter</i>	11/16-18, 2017	Denver, Colorado	Travel & Conference Expenses: Airfare: \$632.35 Hotel: \$378.68 Meals: \$132.00 Conf. Fee: \$100.04 All expenses in compliance with NJ Circular # 12-14 OMB Travel regulations. Attachment #3
P5.3	Red Cross Instructor Certificate	Robert Anfang	10/21-22/2017	American Red Cross New York, NY	A registration fee of \$300.00 is requested of the Board.
P5.4	NJ Science Convention	Giovani D'Alia	10/24/2017	Princeton Marriott Princeton, NJ	A registration fee of \$190.00 is requested of the Board. One substitute will be needed at the cost of \$90.00.
P5.5	Leading Schools for ELL Achievement	Angela Gonzo	11/02/2017	Middlesex County College Edison, NJ	There is no registration fee. One substitute will be needed at the cost of \$90.00.
P5.6	Complicity in Genocide	Michael Ryan	11/16/2017	Ramapo College Mahwah, NJ	There is no registration fee. One substitute will be needed at the cost of \$90.00.

P7. Approve the Revised Job Description:

Be it resolved, that the Board approve the Revised job description for **9-12 Supervisor of Guidance**.
Attachment #4

P8. Appointment of Volunteer Athletic Assistant 2017-2018:

Motion No.	Name	Action	Position	Stipend	Term Date	Discussion
P8.1	Joseph Crifasi	Approve	Volunteer Varsity Boys Basketball Coach	N/A	2017-2018 School Year	Fingerprint approval on file.

P9. Appointment of Supplemental Position:

Motion No.	Name	Action	Position	Stipend	Term Date
P9.1	Victoria DeSantis	Approve	Cat's Eye View Public Relations Supplemental Stipend	Newspaper Advisor Stipend \$ 3,444 Supplemental Stipend \$ 1,500 Total Newspaper Advisor Stipend \$4,944	2017-2018 School Year

P10. Appointment of Home Instructor:

Motion No.	Name	Action	Position	Employment Period	Salary	Discussion
P10.1	Linda Rynd	Approve	Home Instructor	10/19/2017-06/30/2018	\$38.70 per hour	Fingerprint approval on file.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten	X				
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski				X	

EDUCATION: (Mrs. Kaneaster)

The Superintendent recommends that the Board approve the following:

Moved: Ms. Kaneaster

Second: Mrs. Cavallo

Approved: As per roll call vote.

E1. Acceptance of Monthly Anti-Bullying Report:

The monthly Harassment, Intimidation & Bullying Report in accordance with Policy 5512.

Henry P. Becton Regional High School	Number of Alleged Incidents	Number of Verified Incidents
September 30, 2017	0	0

E2. Evaluation Instrument: 2017-2018 School Year:

Be it resolved, that the Carlstadt-East Rutherford Regional Board of Education approve the Danielson Evaluation Framework (2011), as the district’s practice evaluation and observation instrument for certified staff members, from September 1, 2017-June 30, 2018.

E4. NJQSAC Statement of Assurance (SOA) – School Year 2017-2018. Attachment #5

E4.1 Approve and accept the NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance. **Attachment #5**

E4.2 Authorize Superintendent and Board President to sign the Declaration Page and submit it with the Statement of Assurance to the NJ Department of Education.

E5. Concur with the REVISED Math and English Curricula for the 2017-18 school year to align with the New Jersey Student Learning Standards (NJSLs).

E6. Field Trips

Motion No.	Name	Date	Destination	Explanation	Cost
E6.1	Carlo Maucione Justine Settembrino	10/18/2017 (Concur)	Courtyard Marriot Mount Arlington, NJ	Students will participate in designing the 2018 yearbook cover	Transportation is requested of the Board. Two substitutes will be needed at the cost of \$90.00 each (\$180.00).
E6.2	Belinda Cannarozzi Jason Jasinski	10/26/2017	Seton Hall University	ACT/SAT students will tour Seton Hall to inspire students to do well on their ACT/SAT’s.	Transportation is requested of the Board. Two substitutes will be needed at the cost of \$90.00 each (\$180.00).
E6.3	Jason Jasinski	11/03/2017	William Paterson University	AP Statistics students will attend a Math Fair to meet math majors and college professors.	Transportation is requested of the Board. One substitute will be needed at the cost of \$90.00.
E6.4	Jason Kuhns James Bononno Carlo Maucione Michael Ryan	11/21//2017	Shop Rite Neptune, NJ	Annual “ Stuff the Bus ” Students will collect food and other necessities and donated them to needy families in New Jersey	Transportation is requested of the Board. Four substitutes will be needed at the cost of \$90.00 each (\$360.00).
E6.5	Belinda Cannarozzi Kimberly Dizon	11/22/2017	Rutherford H.S.	National Honor Society students will participate in the annual spelling bee contest.	Two substitutes will be needed at the cost of \$90.00 each. Transportation is requested of the Board.

E6.6	Debbie Sanchez + 1 Chaperone	12/05/2017	Repertorio Espanol New York City	To see LaGringa and familiarize Spanish students with Spanish theatre.	Transportation is requested of the Board. Two substitutes will be needed at the cost of \$90.00 each (\$180.00).
E6.7	Paola Bonanno Dana Muniz	12/12/2017	Meadowlands Exposition Center Secaucus, NJ	Key Club members will bring gifts and fun to over 1,000 children from local underprivileged communities in NJ	Transportation is requested of the Board. Two substitutes will be needed at the cost of \$90.00 each (\$180.00).
E6.8	Victoria DeSantis Barbara Lonergan	12/15/2017	NBC Studios New York City	Journalism and Public Speaking students will tour NBC studios to expose them to broadcast and journalism.	Transportation is requested of the Board. Two substitutes will be needed at the cost of \$90.00 each (\$180.00).
E6.9	Corey Moore + 3 Chaperones	4/3/2018 or 4/4/2018 (depending on ticket availability)	Count Basie Theatre Red Bank, NJ	Show Choir students will be performing music from the Broadway show Rent at their spring concert and would like to see the musical for some insight.	Transportation is requested of the Board.

ROLL CALL:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten	X				
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski				X	
Mr. Bongiovanni	X				

**COMMUNITY AFFAIRS/PUBLIC RELATIONS/
ATHLETICS/CO-CURRICULAR ACTIVITIES: (Mrs. Kaneaster)**

The Superintendent recommends that the Board approve the following:

Moved: Mrs. Kaneaster

Second: Mrs. Cavallo

Approved: As per roll call vote.

C1. Rescind Motion C1.4 Marching Band Fundraiser approved at the 9/13/2017 Board Meeting:

Motion No.	Advisor	Date	Sport/Activity	Explanation of Fundraising Event	Discussion
C1.4	Corey Moore	All Varsity Football home games.	Marching Band	Booster Club parents will solicit game Airgrams to people attending the game to be announced during the game on the PA system.	Proceeds will be deposited into the student activity account.

C2. Concur with the following Fundraisers:

Motion No.	Advisor	Date	Sport/Activity	Explanation of Fundraising Event	Discussion
C2.1	Annette Giancaspro	Month of October	Athletics	The sale of Breast Cancer Awareness Bracelets \$2.00 each. A donation can will also be available at the October 27 th football game.	Proceeds will be deposited into the student activity fund and donated to the National Breast Cancer Awareness Organization.
C2.2	Annette Giancaspro	Fall, Winter, Spring Season Sports	Athletics	The sale of seat cushions (\$5.00)	Proceeds will be deposited into the student activity fund and will be used for an Athletic Scholarship.
C2.3	Victoria DeSantis	10/13/2017	Girls Helping Girls	Jean Day – Teachers and Staff will pay \$5.00 to wear jeans.	Proceeds will be deposited into the student activity fund and donated to the American Red Cross.
C2.4	Paola Bonanno	10/17/2017 10/23/2017	Key Club	Key Club students will hold a bake sale after school.	Proceeds will be deposited into the student activity fund and donated to the Tomorrow’s Children Fund and the National Breast Cancer Foundation.
C2.5	Consuelo Ruiz	Month of October 2017	Multi-Cultural Club	Students will collect non-perishable goods for victims of the earthquake in Mexico i.e. canned foods, nuts, dried fruits, honey etc. (Ms.Ruiz has a list if suggestions are needed).	Donations will be
C2.6	Jessica O’Driscoll	Month of October 2017	Volleyball	The Volleyball Team will sell snacks in the gym at home games.	Proceeds will be deposited into the student activity fund and will be used to buy team bags.

C3. Approve the following Fundraisers:

Motion No.	Advisor	Date	Sport/Activity	Explanation of Fundraising Event	Discussion
C3.1	Bill Carr	10/27/2017 11/17/2017	Debate	Jean Day – Teachers and Staff will pay \$5.00 to wear jeans.	Proceeds will be deposited into the student activity fund to offset the cost of attendance at Yale Model Congress.

C3.2	Jessica O'Driscoll	11/20/2017 11/21/2017	Junior Class	Speedball Tournament Volleyball Tournament The tournaments will be hosted by the Junior Class. Players pay \$5.00 student spectators pay \$2.00 all other spectators pay \$3.00.	Proceeds will be deposited into the student activity fund and used to offset the cost of prom bids.
C3.3	Kathryn Scalera	11/08/2017	Student Council	Jean Day – Teachers and staff will pay \$5.00 to wear jeans.	Proceeds will be deposited into the student activity fund and donated to Jeans for Troops Organization.
C3.4	Jessica O'Driscoll	11/01/2017- 11/15/2017	Junior Class	The Junior Class will sell poinsettias for the holiday season.	Proceeds will be deposited into the student activity fund and used to offset the cost of prom bids.
C3.5	Dawn Savincki	12/21/2017	Images Magazine	Jean Day – Teachers and Staff will pay \$5.00 to wear jeans.	Proceeds will be deposited into the student activity fund to offset the cost of the Images Magazine.
C3.6	Bill Carr	11/15/2017- 12/15/2017	Debate	The Debate Team will sell “PopSockets” designed with ur school logo.	Proceeds will be deposited into the student activity fund to offset the cost of attendance at Yale Model Congress.

ROLL CALL:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten	X				
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski				X	
Mr. Bongiovanni	X				

POLICY & LEGISLATION: (Ms. Fukushima)

The Superintendent recommends that the Board approve the following:

Moved: Ms. Fukushima Second: Mr. Felten Approve: As per roll call vote.

PO1. Approve and adopt the following Policies and Regulation on second reading:

P/R1240	Evaluation of Superintendent	Revised/Mandated
P/R3126	District Mentoring Program	Revised/Recommended
P/R3221	Evaluation of Teachers	Revised/Mandated
P/R3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	Revised/Mandated
P/R3223	Evaluation of Administrators, Excluding Principals, Vice Principal, and Assistant Principals	Revised/Mandated
P/R3224	Evaluation of Principals, Vice Principal and Assistant Principals	Revised/Mandated
P/R3240	Professional Development for Teachers and School Leaders	Revised/Mandated
P/R5610	Suspension	Revised/Mandated
P5620	Expulsion	Revised/Mandated
P/R	Bed Bugs	New/Suggested
P8505	Local Wellness Policy/Nutrient Standards For Meals and Other Foods	Revised/Mandated
P8550	Unpaid Meal Charges/Outstanding Food Service Charge Charges	New/Mandated

PO2. Nursing Service Plan: (NJ Administrative Code 6A:16-2.1;b1)

Be it resolved, that the Board approves the Nursing Services Plan for the 2017-2018 school year in accordance with Policy 5307. The plan is available for review in the Board of Education office. **Attachment #6**

ROLL CALL:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten	X				
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski				X	
Mr. Bongiovanni	X				

FINANCE RESOLUTIONS: (Mr. Bongiovanni)

The Superintendent recommends that the Board approve the following:

F1. Accept 2016-2017 Audit and approve Corrective Action Plan:

Moved: Mr. Bongiovanni Second: Mr. Anderson Approved: As per roll call vote.

F1.1 Be it resolved, that the Board accept the independent **COMPREHENSIVE ANNUAL FINANCIAL REPORT** for the period ending June 30, 2017, prepared by the firm of Lerch, Vinci & Higgins, LLP, in accordance with N.J.S.A. 18A23-1 through 11. **Exhibits B-1, B-2**

Be it further resolved, that a copy of the report be placed on file in the Board of Education office.

F1.2 Be it resolved, that the Board approve the **CORRECTIVE ACTION PLAN** prepared by the Business Administrator in response to the **2016-2017 Comprehensive Annual Financial Report**;

Be it further resolved, that the Board authorize the Business Administrator to file the plan with the Bergen County Executive Superintendent of Schools establishing measures to be implemented by the District relative to the findings and recommendation as presented in the auditors **Management Report on Administrative Findings for Fiscal Year** ending June 30, 2017 as is before each member.
Attachment #7

F2. Accept tuition students and approve tuition costs:

Be it resolved, that the Carlstadt-East Rutherford Regional Board of Education hereby accept students to attend the Visions Program for the 2017- 2018 school year on a tuition basis as follows:

- one (1) student from the Moonachie School District
- one (1) student from the Rutherford School District

Be it further resolved, that the Carlstadt-East Rutherford Regional Board of Education hereby sets the tuition for the 2017-2018 school year at \$59,400 per student for a total revenue of \$118,800.00

F3. Approve the following 2017-2018 Out of District placements, tuitions totaling \$2,401,092.80; Extra Services \$147,800.80; Aid In Lieu Transportation, \$6,000; Parental Transportation Agreements, \$13,075.00 for a total of \$2,567,967.00 and estimated transportation (provided by the South Bergen Jointure at an approximate cost for FY 2018 \$400,000.00).

Moved: Second: Approved:

**Hackensack
Campus**

No.	CODE	Grade	TUITION COST	TRANS
1	940636804	9	\$ 9,126.00	District
2	7229006983	9	\$ 9,126.00	District
3	2073812586	11	\$ 9,126.00	District
4	5045473881	9	\$ 9,126.00	District
5	2725526339	12	\$ 9,126.00	District
6	3278831681	9	\$ 9,126.00	District

7	4396009616	12	\$ 9,126.00	District
8	6616714220	9	\$ 9,126.00	District
9	5199285385	9	\$ 9,126.00	District
10	1972411933	9	\$ 9,126.00	District
11	7441026107	9	\$ 9,126.00	District
12	1496763340	10	\$ 9,126.00	District
			\$ 109,512.00	

**Teterboro
Campus**

	CODE	Grade		Trans
1	6179823315	9	\$ 9,126.00	District
2	7978248366	11	\$ 9,126.00	District
3	4450574920	12	\$ 9,126.00	District
4	1477972718	9	\$ 9,126.00	District
5	5070255647	9	\$ 9,126.00	District
6	7083242948	10	\$ 9,126.00	District
7	ND	11	\$ 9,126.00	District
8	9171019606	10	\$ 9,126.00	District
9	8676771987	12	\$ 9,126.00	District
10	9971351909	11	\$ 9,126.00	District
11	6539047917	11	\$ 9,126.00	District
12	5006842719	12	\$ 9,126.00	District
13	7917227349	12	\$ 9,126.00	District
14	8724928076	12	\$ 9,126.00	District
15	8241732516	9	\$ 9,126.00	District
16	7855916405	10	\$ 9,126.00	District
17	2230087752	9	\$ 9,126.00	District
18	2230087752	10	\$ 15,336.00	District
19	2285395969	10	\$ 9,126.00	District
20	1978220344	12	\$ 9,126.00	District
21	7206325611	9	\$ 9,126.00	District
22	5270462085	10	\$ 9,126.00	District
			\$ 206,982.00	

PARAMUS TECHNICAL H.S.

NO	CODE	GRADE	TUITION COST	TRANS.	INFO
1	7498658406	11	\$ 26,700.00	District	
2	5586779208	9	\$ 26,700.00	District	

3	6161238224	12	\$ 26,700.00	District	
4	2983305820	10	\$ 26,700.00	District	
5	4784642598	12	\$ 26,700.00	District	
6	3680676069	10	\$ 26,700.00	District	
7	6175448503	9	\$ 26,700.00	District	
8	9889659668	12	\$ 26,700.00	District	
9	5286958258	10	\$ 26,700.00	District	
10	5440863069	10	\$ 26,700.00	District	
11	6479062173	11	\$ 26,700.00	District	
12	6239835363	9	\$ 26,700.00	District	
13	8647965445	9	\$ 26,700.00	District	
14	3930644908	9	\$ 26,700.00	District	
			\$ 373,800.00		
	PARAMUS TECHNICAL H.S.				
1	5151973862	12	\$ 9,036.00	District	SHARED TIME/PM
2	2379337961	10	\$ 9,036.00	District	SHARED TIME/AM
3	3244964544	12	\$ 9,036.00	District	SHARED TIME/PM
4	3601953812	9	\$ 9,036.00	District	SHARED TIME/PM
5	8780066432	12	\$ 9,036.00	District	SHARED TIME/PM
6	8825992150	9	\$ 9,036.00	District	SHARED TIME/AM
7	7183250094	9	\$ 9,036.00	District	SHARED TIME/AM
8	6443863619	12	\$ 9,036.00	District	SHARED TIME/PM
9	2402558376	9	\$ 9,036.00	District	SHARED TIME/AM
10	9633724935	12	\$ 9,036.00	District	SHARED TIME/PM
11	9735616440	12	\$ 9,036.00	District	SHARED TIME/PM
			\$ 99,396.00		

Bergen County Special Services:

NO.	CODE	PLACEMENT	Extra Services	Fee	GR	TUITION	TRANS
1	3299778161	Springboard			12	\$ 59,400.00	SBJ
2	1381496897	Springboard			12	\$ 59,400.00	
3	8893755243	Project Search			12	\$ 14,940.00	SBJ

4	2166199625	Transition Center at Wood-Ridge			10	\$ 59,400.00	SBJ
5	6378011493	Bleshman	Nursing \$330 per day	\$ 69,300.00	9	\$ 73,980.00	SBJ
6	293395788	New Bridges	1+1 Aide	\$ 55,000.00	9	\$ 81,000.00	Parental-\$9,075.00
				\$124,300.00		\$ 348,120.00	\$9,075.00

BERGEN ARTS AND SCIENCE CHARTER SCHOOL

NO.	CODE	TUITION	Gr	TRANS/IN LIEU
1	6851543563	17,326.60	12	\$1,000
2	NG	17,326.60	10	\$1,000
3	4650292211	17,326.60	10	\$1,000
4	1559031604	17,326.60	11	\$1,000
5	IA	17,326.60	9	\$1,000
		86,633.00		\$5,000

PASSAIC ARTS AND SCIENCE CHARTER SCHOOL

NO.	CODE	TUITION	GR	TRANS/IN LIEU
1	2676249711	17,018.00	11	\$1,000

Private Schools:

NO.	CODE	PLACEMENT	TUITION COST	TERM/ GRADE	TRANS	EXTRA
1	3720031944	Community School,	\$ 45,939.60	10mo/12	SBJ	
2	4370273690	Community School,	\$ 45,939.60	10MO/10	SBJ	
3	3112087791	Community School,	\$ 45,939.60	10MO/11	SBJ	
4	3916913813	Community School,	\$ 45,939.60	10MO/9	SBJ	
5	MG	Cerebral Palsy of NJ	\$ 87,525.90	11MO/12	SBJ	
6	1079124691	Felician School, Lodi	\$ 57,075.19	11MO/11	SBJ	

7	05015866	Sage School, Rochelle PK	\$ 58,230.00	12MO/10	SBJ	
		ESY	\$ 3,200.00			
8	1606051902	Spectrum 360, Verona	\$ 72,211.24	12MO/12	SBJ	
9	4164612256	Windsor Prep	\$ 61,767.87	12MO/11	SBJ	
10	7559818725	YCS-Fort Lee Educational	\$ 56,680.20	10MO/12	SBJ	
			\$ 580,448.80			

Other Public Schools/Special:

NO	CODE	PLACEMENT	TUITION COST	Special Services	Extra Services Costs	TERM/ GRADE	TRANS.
1	1932058955	Ridgefield Memorial	\$ 60,442.00	OT/PT \$100 PER 30 MIN		11MO/12	SBJ
2	9638785099	Ridgefield Memorial	\$ 41,929.00				SBJ
3	9713167723	Ridgefield Memorial	\$ 41,929.00			11MO/12	SBJ
4	9490915008	Pascack Hills, Montville	\$ 37,876.00			9MO/11	SBJ
5	203156717	Pascack Hills, Montville	\$ 44,871.00			9MO/12	
6	6239351826	River Dell Regional	\$ 21,748.00	OT/PT/SPEECH	\$ 9,000.00	9MO/12	SBJ
7	5724415127	River Dell Regional	\$ 21,748.00	OT/PT/SPEECH	\$ 9,000.00	9MO/9	
			\$ 270,543.00		\$ 18,000.00		

South Bergen Jointure:

NO	CODE	LOCATION	EYS TUITION	TUITION	Extra Service	GR	TRANS
1	1847939744	SBJ, Lodi	\$ 3,220.00	\$ 67,400.00		12	SBJ
2	6030917944	SBJ, Lodi	\$ 3,220.00	\$ 67,400.00		11	SBJ
3	8183986044	SBJ, Lodi		\$ 55,800.00		12	Parental- \$4,000
4	6716270430	SBJ, Lodi		\$ 55,800.00		12	SBJ
5	1462931291	SBJ, Lodi		\$ 55,800.00		12	SBJ
6	Home Schooled	OT/PT IN HOME			\$ 5,500.00		
			\$ 6,440.00	\$ 302,200.00	\$ 5,500.00		\$4,000.00

F4. Concur with the actions of the Superintendent in making the following transfers dated

August 31, 2017 totaling \$199,371.98. **Attachment #8**

F5. Pursuant to N.J.A.C. 6A:23A-2.11(c) certifies and accepts that as of August 31, 2017 after review of the appropriate sections of the monthly financial reports of Nicholas Annitti, School Business Administrator/Board Secretary, and the Treasurer of School Monies Report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations.

F6. Approve the Treasurer of School Monies Report and the Secretary’s Report for the month ending August 31, 2017 which are in agreement and on file in the Board of Education Office.

F7. Approve the 2018-2019 Budget Development Schedule: Attachment #9

F8. Accept the Grant from IACE (Italian American Committee on Education):

Be it resolved, that the Board accept a grant in the form of Italian textbooks with a total value equaling \$5,430.00 from the IACE (American Committee on Education) under the supervision of the Consulate General of Italy in New York, which provides incentive for Italian language instruction worldwide.

Be it further resolved, that the Board authorize the Superintendent to issue letters thanking IACE for this generous gift and recognizing the efforts of Paola Bonanno, Teacher of Italian, for securing this grant.

F8. Approve ad for Tea Leaf:

Be it resolved, that the Board approve the amount of \$300 for a full-page ad in the 2018 Tea Leaf Yearbook.

F9. Approve the Bill List as of October 18, 2017 totaling \$1,348,261.18

Moved: Second: Approved:

General Current Expense	\$1,211,325.33
Special Revenue Fund 20	\$ 82,549.62
Cafeteria Account Fund 60	\$ 54,386.23
Total	\$1,348,261.18

ROLL CALL:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten	X				
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski				X	
Mr. Bongiovanni	X				

COMMITTEE REPORTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- Mrs. Cavallo spoke on behalf of the East Rutherford Babe Ruth League. The League has won a district championship and requested that they be able to display the trophy that they received in a Becton Regional showcase for the year. The Board approved.

HEARING OF CITIZENS:

To Open: Moved: Mr. Felten

Second: Mr. Meo

Approved: Unanimous

In accordance with the Bylaws 0167-Public Participation in Board Meeting, any citizen present who wishes to be heard should raise his/her hand to be recognized, state name and address.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, by policy it cannot respond to public discussion of personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, it is recommended that the matter should be referred to the Principal, Superintendent, or the Board of Education by letter.

Each statement made by a participant shall be limited to five (5) minutes. The hearing of citizens shall be limited to sixty minutes.

Irena Romanello
River Street
East Rutherford

- Mrs. Romanello inquired why there were no administrator names displayed on the plaque renaming the PAC the James Williams Performing Arts Center. Mr. Annitti responded that the Board members choose only to put the Board member names on the plaque.

To Close: Moved: Mrs. Kaneaster

Second: Mrs. Cavallo

Approved: Unanimous

ADJOURNMENT INTO EXECUTIVE SESSION (IF NECESSARY):

Moved: Ms. Fukushima Second: Mr. Anderson Approved: Unanimous Time: 8:40 p.m.

WHEREAS: the Open Public Meetings Act and the Carlstadt – East Rutherford Regional Board of Education policy reserves the right within the constraints of State Law to sit in Executive Session and

WHEREAS: there now exists a need for this Board to meet in Executive Session to discuss matters pertaining to personnel, attorney client privilege. No action will be taken

BE IT RESOLVED: that the Carlstadt – East Rutherford Regional Board of Education recess into Executive Session

BE IT FURTHER RESOLVED that the Public will be informed

1. when the Board reconvenes to the regular business portion of the meeting this evening
OR
2. at a later date undetermined at this time

MOTION TO ADJOURN THE EXECUTIVE AND RETURN TO THE REGULAR ORDER OF BUSINESS:

Moved: Mr. Felten

Second: Ms. Fukushima

Approved: Unanimous

Time: 10:50

ADJOURNMENT:

Moved: Mr. Felten

Second: Ms. Fukushima

Approved: Unanimous

Time: 10:05 p.m.

Respectively submitted,

Nicholas Annitti
Board Secretary/Business Administrator

DATE: _____