

**CARLSTADT –EAST RUTHERFORD REGIONAL BOARD OF EDUCATION
EAST RUTHERFORD, NEW JERSEY 07073**

**REGULAR/ACTION SESSION
SEPTEMBER 13, 2017
MINUTES**

SPECIAL ANNOUNCEMENT: These proceedings are being audio recorded.

CALL TO ORDER: 7:05 P.M. by the President Lawrence Bongiovanni in the Media Center.

ROLL CALL: PRESENT: Robert Anderson Brenda Kaneaster
Tina Cavallo Fred Meo
Kathryn Fukushima Raymond Muszynski
Lawrence Bongiovanni
ABSENT: Kevin Felten Dennis Monks

Louise Clarke, Nicholas Annitti, Anthony Sciarrillo, Esq. and Renee Engelhardt were also in attendance.

FLAG SALUTE AND OPENING STATEMENT:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Meetings Act the Carlstadt-East Rutherford Regional Board of Education has caused notice of this meeting by posting the date, time and location of said meeting by mailing notification to **The Record**, the Board’s official newspaper.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted in the main office of the H.P. Becton Regional H.S. and on the Becton Regional High School website – www.bectonhs.org.

REVIEW OF THE MINUTES OF THE FOLLOWING MEETINGS:

August 9, 2017, Regular Action Session
August 9, 2017, Executive Session, 6:02 p.m.
August 9, 2017, Executive Session, 8:40 p.m.

MOTION TO APPROVE THE FOLLOWING MINUTES:

Moved: Mr. Muszynski Second: Ms. Kaneaster Approved: As per roll call vote.

August 9, 2017, Regular Action Session
August 9, 2017, Executive Session, 6:02 p.m.
August 9, 2017, Executive Session, 8:40 p.m.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo			X		

Mr. Felten				X	
Ms. Fukushima	X		Executive Session 6:02 p.m.		
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski	X				
Mr. Bongiovanni	X				

STUDENT OF THE MONTH PRESENTATION

VICTORIA GATOPOULOS

Victoria was not in attendance. She will receive her awards at the October 2017 meeting.

REPORT OF THE SECRETARY/BUSINESS ADMINISTRATOR - Nicholas Annitti

- Mr. Annitti reported that all contracts have been completed and are just waiting the President’s signature. Copies will be on file in the Superintendent and Business Office.
- Mr. Muszynski inquired about the NJSBA Workshop and if Mr. Annitti has heard where the members will be staying. He replied that he is still awaiting confirmation.

REPORT OF THE SUPERINTENDENT – Louise Clarke

- Mrs. Clarke informed the Board that the Back to School Night will be held on September 28, 2017 at 6:45 p.m.
- She drew the members attention to Page 6 Resolution E1, District Goals, which the Board will be approving this evening. She informed them that the action plan will be completed by the next meeting.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

President Opens the Hearing of Citizens:

Moved: Mr. Muszynski Second: Ms. Fukushima Approved: Unanimous

In accordance with the Bylaws 0167-Public Participation in Board Meeting, any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, by policy it cannot respond to public discussion of personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, it is recommended that the matter should be referred to the Principal, Superintendent, or the Board of Education by letter.

Each statement made by a participant shall be limited to five (5) minutes. Any citizen wishing to be heard on non-agenda items may do so after new business. The hearing of citizens shall be limited to sixty minutes.

No one wished to be heard.

President Closes the Hearing of Citizens:

Moved: Mr. Muszynski Second: Ms. Fukushima Approved: Unanimous

BUILDING, GROUNDS, TRANSPORTATION: (Mr. Meo)

The Superintendent recommends that the Board approve the following:

Moved: Mr. Meo Second: Ms. Fukushima Approve: As per roll call vote.

B1. Approve the following use of facilities/buses:

Motion No.	Requested By:	Dates:	Facilities/ Area/Bus	Event	Fee	Certificate of Insurance
B1.1	Carlstadt Mayor and Council	Sun. 09/17/17	2 buses	Red Bull Soccer Stadium, Harrison	Borough will pay drivers	On File
B1.2	Regina Barrale, Principal Faust School	Thur. 12/19/2017	PAC	Winter Concert	Waived	On File
		Wed. 06/06/2018	PAC	Spring Concert		
		Tues. 06/19/2018	PAC	Graduation		

B2. Approve “Hazardous Routes.”

Courtesy **School Bus Routes #A001 and #009– East Rutherford as a “Hazardous Route”** as per Policy 8600 as outlined in N.J.S.A. 18A:39-1.5 as per the following criteria:

- Paterson Avenue, East Rutherford (Route #A001)
- Central Avenue, East Rutherford (Route #A001)
- Monarch Apartments, 100-120 Schindler Ct., East Rutherford (Route #009)

1. Population density
2. Traffic volume
3. Average vehicle velocity
4. Train tracks that must be crossed to reach the school (Route # A001)
5. Busy roads and highways that must be crossed to reach the school. (Route #009)

B3. Approve the following bus drivers, routes and work hours as estimated for the period September 1, 2017 through June 30, 2018:

Bus Driver	Route	Hours Per Day
Stephen Venetz	A001 – East Rutherford – A.M./P.M	1
Phyllis DePalma	C001 – Carlstadt – A.M	1
John Soliomine Mon, Tues, Wed Judy Fitzpatrick Thurs, Fri	C001 – Carlstadt – P.M.	1
George Geigengoltz	A002 – Teterboro – A.M.	2
George Geigengoltz	P002 – Paramus – 10:45 A.M.	1
George Geigengoltz	P003 – Paramus – 11:30 A.M.	1
Judy Fitzpatrick	BTA001 – Hackensack – A.M. BTA001 – Hackensack – P.M.	2
John Soliomine (Wed)	A002 – Teterboro – P.M.	2
Jose Gomez	P001 – Paramus – A.M.	2

Gregory Bocage	P001 – Paramus – P.M.	2
Bus Driver	Route	Hours Per Day
Stephen Venetz	A001 – East Rutherford – 3:05 P.M. C001 – Carlstadt – 3:05 P.M.	1.5
Phyllis DePalma	CARL1 – Carlstadt Public School- A.M./P.M.	3

B6. Acceptance of the Report of Completion of the School Bus Emergency Evacuation Drill to the Board of Education 2017-2018

Be it resolved, that the Board of Education accept the *Report of the Completion of the School Bus Emergency Evacuation Drill to the Board of Education*, according to N.J.A.C. 6A:27-11.2: Attachment #1

<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Route No.</u>	<u>Admin./ Designee</u>
09/08/2017	8:00am- 2:00pm	Parking Lot (Gym Doors)	Courtesy Routes, A001 – East Rutherford and C001 – Carlstadt	Philip Caputo, Supervisor of Transportation assisted by Physical Education Staff

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten				X	
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski	X				
Mr. Bongiovanni	X				

PERSONNEL: (Mr. Felten)

The Superintendent recommends the Board approve the following:

Moved: Mr. Anderson

Second: Mrs. Kaneaster

Approved: As per roll call vote

P1. Retroactively Approve the Revised Start Date of Substitute Teacher:

<u>Motion No.</u>	<u>Name</u>	<u>Action</u>	<u>Position</u>	<u>Salary</u>	<u>Employment Period</u>	<u>Discussion</u>
P1.1	Traci Maturo	Approve	Substitute Teacher	\$90 per diem	Mon., Tues., Thur., Fri. 09/05/2017-10/20/2017	Amend August 23, 2017 agenda Resolution P6.1

P2. Advancement on the Teachers' Salary Guide:

Motion No.	Name	Action	Position	Previous Salary	Previous Step	Adjusted Salary	Adjusted Step	Effective Date
P2.1	Christina Sammarone	Approve	Physical Education Teacher	\$26,691 (.5 FTE)	BA+15 Step 3	\$27,171 (.5 FTE)	BA+30 Step 3	9/01/2017

P3. Conferences:

Motion No.	Conference Title	Staff	Date	Location/Sponsored By	Cost/Discussion
P3.1	Differentiating Lessons with Google Apps	Gina Annitti	10/30/2017	Bergen County ETTC Paramus, NJ	A registration fee of \$75.00 is requested of the Board. One substitute will be needed at the cost of \$90.00.
P3.2	Art Educator of NJ: "Beyond Looking"	Dawn Savincki	10/01 & 02/2017	Ocean Place Spa Long Branch, NJ	A registration fee of \$195.00 is requested of the Board. One substitute will be needed at the cost of \$90.00.
P3.3	New Jersey Science Convention	Robert DiDomenico	10/24/2017	Princeton Marriott at Forrestal Princeton, NJ	A registration fee of \$175.00 is requested of the Board. One substitute will be needed at the cost of \$90.00.

P3.4	NJ Science Convention	Dana Muniz	10/24/2017 or 10/25/2017	Princeton Marriott Princeton, NJ	A registration fee of \$190.00 is requested of the Board. One substitute will be needed at the cost of \$90.00.
P3.5	NJ Science Convention	Barbara Braunstein	10/24/2017 or 10/25/2017	Princeton Marriott Princeton, NJ	A registration fee of \$190.00 is requested of the Board. One substitute will be needed at the cost of \$90.00.

P4. Appointment of Department Chairpersons:

Motion No.	Name	Action	Employment Period	Salary	Assignment
P4.1	Belinda Cannarozzi	Approve	09/01/2017-06/30/2018	\$116,264, Base Salary \$7,930, Stipend \$2700, Longevity \$126,894, Total	Language Arts, Music, Business, Family & Consumer Science, Math
P4.2	Angela Gonzo	Approve	09/01/2017-06/30/2018	\$116,264, Base Salary \$7,930, Stipend \$2700, Longevity \$126,894, Total	Social Studies, World Language, ESL, Art. Science

P5. New Mentor Teacher Placement:

Motion No.	Mentor Teacher	Novice Teacher	Mentor Fee
P5.1	Michael Settembrino	Robert Anfang	\$550.00

P6. Part-time Bus Driver:

Motion No.	Name	Action	Position	Salary	Effective	Criminal History Review
P6.1	Julio Rodriguez	Approve	Part-time Bus Driver	\$22.00 per hr.	09/14/2017-06/30/2018	Approved on file

P7. Appointment of Supplemental Position:

Motion No.	Name	Action	Position	Stipend	Term Date
P7.1	Kimberly Dizon Belinda Cannarozzi	Approve	National Honor Society Co-Advisors	\$422.50 each (\$845.00)	2017-2018 School Year

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten				X	
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski	X				
Mr. Bongiovanni	X				

EDUCATION: (Mrs. Kaneaster)

The Superintendent recommends that the Board approve the following:

Moved: Mrs. Kaneaster Second: Mrs. Cavallo Approved: As per roll call vote.

E1. District Goals:

Be it resolved, that the Carlstadt-East Rutherford Regional Board of Education approve and adopt the following 2017-2018 District Goals:

1. The Carlstadt-East Rutherford Regional Board of Education will explore the curricular options, including college partnerships, for the creation of multimedia studio.
2. The Carlstadt-East Rutherford Regional Board of Education will create a formal special education and guidance outreach program with the sending school districts in order to retain students within the regional high school district.
3. The district will create a strategic plan which will outline an effective and efficient organization and usage of resources and personnel.
4. The district will organize and implement a career day to help students explore educational and career paths.

E2. Field Trips:

Motion No.	Name	Date	Destination	Explanation	Cost
E2.1	Corey Moore	10/07/2017 11:15-1:00 pm	East Rutherford Parade Route	Music and Marching Band students will march in the Columbus Day Parade	There is no cost to the Board.

E2.2	Corey Moore	10/07/2017 3:45-9:00 pm	Rutherford High School	Approximately 30 Marching Band students will compete in a marching band competition/exhibition.	Transportation is requested of the Board.
E2.3	Corey Moore	10/21/2017 9:30 am – 5:30 pm	Rutgers University	Approximately 30 band students will attend the Rutgers vs Perdue football game and play with their band.	Transportation is requested of the Board.
E2.4	Corey Moore	11/5/2017 11:30 am- 5:30 pm	Weehawken High School	Approximately 30 Marching Band students will compete in a marching band competition/exhibition.	Transportation is requested of the Board.
E2.5	Bill Carr	11/30/2017- 12/03/2017	Yale Model Congress New Haven, CT	Debate students will participate in federal government simulation.	Transportation is requested of the Board. One substitute will be needed at the cost of \$90.00 per day (\$180.00)

Roll Call:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten				X	
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo		X			
Mr. Monks				X	
Mr. Muszynski	X				
Mr. Bongiovanni	X				

**COMMUNITY AFFAIRS/PUBLIC RELATIONS/
ATHLETICS/CO-CURRICULAR ACTIVITIES: (Mrs. Kaneaster)**

The Superintendent recommends that the Board approve the following:

Moved: Mrs. Kaneaster Second: Mr. Anderson Approved: As per roll call vote.

C1. Fundraisers:

Motion No.	Advisor	Date	Sport/Activity	Explanation of Fundraising Event	Discussion
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C1.1	Jessica O'Driscoll	10/213/2017	Junior Class	The Junior Class will be raffling off a Halloween themed basket during lunch in the cafeteria. This basket will be filled with numerous Halloween themed items including gift certificate to the party box.	Proceeds will be deposited into the student activity fund to offset the cost of prom bids.
C1.2	Jessica O'Driscoll	10/220/2017	Junior Class	The Junior Class will be selling Gertrude Hawk Chocolates from a their catalog for the upcoming holiday season.	Proceeds will be deposited into the student activity fund to offset the cost of prom bids.
C1.3	Jessica O'Driscoll	11/114/2017	Junior Class	The Junior Class will be selling poinsettias for the upcoming holiday season.	Proceeds will be deposited into the student activity fund to offset the cost of prom bids.
C1.4	Corey Moore	All varsity football home games.	Marching Band	Booster Club parents will solicit game Airgrams to people attending the game to be announced during the game on the PA system.	Proceeds will be deposited into the student activity account.
C1.5	Justine Settembrino	9/22/2017	National Honor Society	Jean Day – faculty will pay \$5.00 to wear jeans, students \$2.00 to wear hats. All will wear yellow.	Proceeds will be deposited into the student activity account and donated to Tomorrow's Children.

ROLL CALL:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				

Mr. Felten				X	
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski	X				
Mr. Bongiovanni	X				

POLICY & LEGISLATION: (Ms. Fuskushima)

The Superintendent recommends that the Board approve the following:

Moved: Ms. Fukushima Second: Mr. Muszynski Approved: As per roll call vote.

PO1. Approve the following Policies and Regulation on first reading:

P/R1240	Evaluation of Superintendent	Revised/Mandated
P/R3126	District Mentoring Program	Revised/Recommended
P/R3221	Evaluation of Teachers	Revised/Mandated
P/R3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	Revised/Mandated
P/R3223	Evaluation of Administrators, Excluding Principals, Vice Principal, and Assistant Principals	Revised/Mandated
P/R3224	Evaluation of Principals, Vice Principal and Assistant Principals	Revised/Mandated
P/R3240	Professional Development for Teachers and School Leaders	Revised/Mandated
P/R5610	Suspension	Revised/Mandated
P5620	Expulsion	Revised/Mandated
P/R	Bed Bugs	New/Suggested
P8505	Local Wellness Policy/Nutrient Standards For Meals and Other Foods	Revised/Mandated
P8550	Unpaid Meal Charges/Outstanding Food Service Charge Charges	New/Mandated

QUESTIONS:

- Mr. Anderson questioned P/R 3221. He commented that it requires an Advisory committee to be in place. He has if there was one. Mrs. Clarke replied that they are putting on together.
- Mr. Anderson also questioned P8550 and inquired if there was a coordinator and committee for this policy. Mrs. Clarke replied that it will be in place.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten				X	
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski	X				
Mr. Bongiovanni	X				

FINANCE RESOLUTIONS: (Mr. Bongiovanni)

The Superintendent recommends that the Board approve the following:

F1. New Jersey School Board Annual Workshop, October 23-26, 2017:

Moved: Mr. Bongiovanni Second: Mrs. Kaneaster Approved: As per roll call vote.

Be it resolved, that the Board approve the participation and expenses of the following Board members and administrators to attend the NJSBA Annual Workshop, October 23-26, 2016 in Atlantic City in accordance with Policy 6471. Attachment #2

Nicholas Annitti, Lawrence Bongiovanni, Louise Clarke, Kevin Felten, Fred Meo, Raymond Muszynski

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten				X	
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo			X		
Mr. Monks				X	
Mr. Muszynski			X		
Mr. Bongiovanni			X		

F2. Concur with the actions of the Superintendent in making the following transfers dated July 31, 2017 totaling \$404,322.36. Attachment #3

Moved: Mr. Bongiovanni Second: Mr. Anderson Approved: As per roll call vote.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten				X	
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski	X				
Mr. Bongiovanni	X				

- F3.** Pursuant to N.J.A.C. 6A:23A-2.11(c) certifies and accepts that as of **July 31, 2017** after review of the appropriate sections of the monthly financial reports of Nicholas Annitti, School Business Administrator/Board Secretary, and the Treasurer of School Monies Report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations.

Moved: Mr. Bongiovanni Second: Mr. Anderson Approved: As per roll call vote.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten					
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks					
Mr. Muszynski	X				
Mr. Bongiovanni	X				

- F4.** Approve the Treasurer of School Monies Report and the Secretary’s Report for the month ending **July 31, 2017** which are in agreement and on file in the Board of Education Office.

Moved: Mr. Bongiovanni Second: Mr. Anderson Approved: As per roll call vote.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				

Mr. Felten				X	
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski	X				
Mr. Bongiovanni	X				

F5. Approve the Bill List as of September 13, 2017 totaling \$505,690.85.

Moved: Mr. Bongiovanni

Second: Mr. Anderson

Approved: As per roll call vote.

General Current Expense	\$465,696.35
Special Revenue Fund 30	\$ 39,274.50
Cafeteria Account Fund 60	\$ 720.00
Total	\$505,690.85

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten				X	
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski	X				
Mr. Bongiovanni	X				

F6. Resolution 255-17-18 as before you:

Moved: Mr. Bongiovanni

Second: Mr. Anderson

Approved: As per roll call vote.

**Carlstadt-East Rutherford Regional
Board of Education**

Resolution 255-17-18

WHEREAS, the Carlstadt-East Rutherford Regional High School District, as deemed necessary, sends students to our district private schools for students with disabilities (“PSSD”) and

WHEREAS, Youth Consultation Service, Inc. (“YCS”) operates PSSD’s at various locations in New Jersey; and

WHEREAS, the YCS meals provided are discounted and/or free to the District students attending YCS PSSDs; and

WHEREAS, the District does not require YCS to charge District students for the meals being provided.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. **District Does Not Require Charges for Meals.** The District’s Board of Education resolves that it does not require YCS PSSDs to charge students for reduced and/or paid meals.

Section 2. **Effective Date; Repealer.** This Resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency.

Attested:

By: _____

By: _____

Lawrence Bongiovanni, President

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>REMARKS</u>
Mr. Anderson	X				
Mrs. Cavallo	X				
Mr. Felten				X	
Ms. Fukushima	X				
Mrs. Kaneaster	X				
Mr. Meo	X				
Mr. Monks				X	
Mr. Muszynski	X				
Mr. Bongiovanni	X				

COMMITTEE REPORTS:

- Mr. Meo reported that the negotiations committee has met with Superintendent Clarke and will initiate a new contract for her eliminating goals. The Board Attorney, Mr. Sciarrillo, recommended the Board adjourn into executive session to discuss the A5 hearing that is necessary when opening up the Superintendent’s contract.
- Mr. Anderson inquired if there has been responses from the Boroughs concerning the letter sent requesting a meeting.
- Mrs. Kaneaster responded that the Carlstadt officials had responded but East Rutherford has not. She commented that she will reach out to them.
- Mr. Anderson inquired about the Chrome Book initiative and if all computer have been distributed. Mrs. Clarke responded that it is almost complete.
- Mr. Meo, Chair of Buildings and Grounds, updated the Board on the progress of the installation of the emergency generator.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- President Bongiovanni requested that table skirts be purchased for the tables that the Board sits at during public meetings.

HEARING OF CITIZENS:

To Open: Moved: Mr. Muszynski Second: Mrs. Kaneaster Approved: Unanimous

In accordance with the Bylaws 0167-Public Participation in Board Meeting, any citizen present who wishes to be heard should raise his/her hand to be recognized, state name and address.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, by policy it cannot respond to public discussion of personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, it is recommended that the matter should be referred to the Principal, Superintendent, or the Board of Education by letter.

Each statement made by a participant shall be limited to five (5) minutes. The hearing of citizens shall be limited to sixty minutes.

No one wished to be heard.

To Close: Moved: Mr. Muszynski Second: Ms. Fukushima Approved: Unanimous

ADJOURNMENT INTO EXECUTIVE SESSION (IF NECESSARY):

Moved: Mrs. Kaneaster Second: Mr. Muszynski Approved: Unanimous Time: 7:36 p.m.

WHEREAS: the Open Public Meetings Act and the Carlstadt – East Rutherford Regional Board of Education policy reserves the right within the constraints of State Law to sit in Executive Session and

WHEREAS: there now exists a need for this Board to meet in Executive Session to discuss matters pertaining to personnel

BE IT RESOLVED: that the Carlstadt – East Rutherford Regional Board of Education recess into Executive Session

BE IT FURTHER RESOLVED that the Public will be informed

1. when the Board reconvenes to the regular business portion of the meeting this evening OR
2. at a later date undetermined at this time

MOTION TO ADJOURN THE EXECUTIVE AND RETURN TO THE REGULAR ORDER OF BUSINESS:

Moved: Mrs. Kaneaster Second: Mrs. Cavallo Approved: Unanimous Time: 7:52 p.m.

ROLL CALL: PRESENT:	Robert Anderson	Brenda Kaneaster
	Tina Cavallo	Fred Meo
	Kathryn Fukushima	Raymond Muszynski
		Lawrence Bongiovanni

ABSENT:	Kevin Felten	Dennis Monks
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Louise Clarke, Nicholas Annitti, Anthony Sciarriello, Esq. and Renee Engelhardt were also in attendance.

Mr. Sciarillo informed the public that the Board had negotiated changes with the Superintendent to her current contract at the September 6, 2017 Special Meeting. He explained that by Statue the Board must conduct an A5 hearing for the public to be informed of the changes and be given to opportunity to comment on the changes to the Superintendent's contract. A legal ad will be placed 30 days prior to the A5 hearing informing the public of the hearing.

ADJOURNMENT:

Moved: Mrs. Kaneaster Second: Mr. Muszynski Approved: Unanimous Time: 7:55 p.m.

Respectively submitted,

Nicholas Annitti
Board Secretary/Business Administrator