



## **#4 STUDENT GOOGLE APPS (G-Suite) PERMISSION FORM**

**Google Accounts for Students:** Henry P. Regional High School now has the ability to create accounts for all students that allow for collaborative sharing using Google Apps for Education (G-Suite). These accounts, which have been used for school-related projects, offer students access to a wealth of collaborative tools available through Google Apps. Housed on Google servers, these accounts give your student 24-hour access to Google Docs (word processor, spreadsheet, and presentation software), instant messaging, email, calendar, website authoring tools, plus additional services. This has already allowed your student to collaborate with teachers and other students as well as share information with other Internet users.

**School-Related Email Address:** As you already know, all students have been assigned a [bectonhs.org](http://bectonhs.org) student email account. This account will be considered the student's official Becton Regional High School email address until such time as the student is no longer enrolled in Becton Regional High School.

**Access Restriction:** Access to and use of G- Suite is considered a privilege given at the discretion of the Henry P. Becton Regional High School administration and staff. The District maintains the right to immediately withdraw the access and use of the account when there is reason to believe that violations of law, School Board, or Chromebook policies have occurred. In such cases, the alleged violation will be referred to the Principal for further investigation and appropriate consequences in accordance with the Student Code of Conduct and Student/Parent Chromebook Agreement Forms, will be imposed.

**Conduct:** Students are responsible for acceptable and appropriate behavior and conduct on school district computer networks/computers as described in the Acceptable Use of Computer Networks/Computers and Resources Policy. Violations of the District policy may result in a loss of access as well as other disciplinary or legal action, including if warranted, reports to legal authorities and entities. Disciplinary action shall be taken as indicated in the following Policies and/or Regulations: #2361, *Acceptable Use of Computer Networks/Computers and Resources*; and #5600, *Student Discipline/Code of Conduct*.

**Privacy:** The Board of Education reserves the right to access and review content in the Google Apps for Education system at any time. The Board of Education complies with all state and federal privacy laws.

**Security:** Henry P. Becton Regional High School cannot and does not guarantee the security of electronic files located on Google systems. Although Google does have a powerful content filter in place, the Board of Education cannot assure that users will not be exposed to non-educational material.