

What is the Function of the 504 team?

The 504 committee is responsible for reviewing, approving, and implementing Section 504 accommodations for pupils.

The 504 team will review all accommodations requests along with supporting physician certifications and make reasonable accommodations and the necessary arrangements in order to implement the 504 plan.

Becton's 504 Mission Statement

The Becton Regional High School 504 team believes all students are capable of academic success; however, interventions and assistance are sometimes necessary to facilitate that success. The 504 providing school staff, parents and students with learning strategies, any accommodations deemed necessary and other assistance needed to succeed at Becton Regional High School

Who makes up the 504 team?

Mr. Marc Caprio: 504 Coordinator

Ms. Michele Klamerus: SAC counselor

Mr. J. Bononno: Acting Principal

Parents of referred child

The school nurse

The Child Study Team

The referred child's guidance counselor

Other Invited Staff

Contact Information

Mr. Marc Caprio
504 Coordinator
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Ms. Michele Klamerus:
504 Case manager
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Mr. James Bononno:
Acting Principal
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Section 504 Information Pamphlet





WILDCATS

- A parent can request assistance by calling Michele Klamerus at 201-935-3007 ext. 4014.
- Anyone who has a physical or mental impairment which substantially limits one or more major life activities and has a record of such impairment is considered eligible for a 504 plan.
- Major life activities consist of but are not limited to walking, seeing, hearing, speaking, working or learning.

What is the function of each 504 core team member?

504 Coordinator:

- Keep a record of student request forms
- Set meeting dates
- Help provide reasonable accommodations
- Construct and distribute Accommodation Plans
- Lead meetings
- Follow up with implementation of plan

Administrator:

- Attend all meetings
- Help provide reasonable accommodations

Guidance Chairperson:

- Provide information such as attendance, grades, standardized testing scores and history of counseling
- Attend all meetings
- Help provide reasonable accommodations
- Conference with and counsel student (if needed)

**Procedures of
Becton's 504 team**

Phase 1:

Request for Assistance

Phase 2:

Release of records

Phase 3:

Information Collection

Phase 4:

Problem Solve

Phase 5:

Develop 504 Plan

Phase 6:

Evaluate, review and
Continue the Process

